

**TOWN OF NEVERSINK TOWN BOARD
TOWN BOARD MEETING
TENTATIVE AGENDA MARCH 9, 2016**

CALL TO ORDER

The Regular Meeting of the Town of Neversink Town Board called to order at **7:30 p.m.** by Supervisor Chris Mathews with the Pledge of Allegiance.

ROLL CALL

TOWN BOARD MEMBERS

Supervisor Chris Mathews
Councilman Keith Zanetti
Councilman Michael Brooks
Councilman Michael Mullen
Councilman Richard Coombe, Jr.

OTHER TOWN OFFICIALS

Code Enforcement Officer Keith Stryker
Highway Superintendent Preston Kelly
Town Attorney Walter Garigliano

GUESTS

MINUTES OF PREVIOUS MEETING (S)

Regular Meeting – February 10, 2016
Special Meeting – February 25, 2016

SUPERVISOR'S RECEIPTS & DISBURSEMENT REPORT

Month of February 2016
Revenue Report, Expense Report and Trial Balance for 02/01/16-02/29/16

TOWN CLERK DECALS AND MONTHLY FEE REPORT

Month of February 2016

TOWN CLERK MONTHLY PETTY CASH REPORT

Month of February 2016/March 2016
Request authorization to restore Petty Cash fund to \$200.00 by the amount of \$119.83 for office supplies and postage.

REPORTS AND MATTERS OF TOWN OFFICIALS

CODE ENFORCEMENT OFFICER

Code Enforcement Officer Report for February 2016

- 154 Miles
- \$1,345.35 Receipts
- 6 Building Permits, total 11 for year
- 12 Certificate of Occupancy/Certificate of Compliance, total 20 for year
- 0 Complaint, total 1 for year
- 2 Violations, total 3 for year
- 4 Municipal Searches, total 4 for year
- 0 Fire Inspections, total 0 for year
- 0 Mobile Home Park Permit Renewal, Total 1 for year

**TOWN OF NEVERSINK TOWN BOARD
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PLANNING BOARD

- Regular Meeting Minutes 02-03-2016
- Public Hearing Notices for 03-02-2016 for Camp Aleksander & Barringer
- Regular Meeting Agenda 03-02-2016

ZONING BOARD OF APPEALS

FILINGS/CORRESPONDENCE WITH TOWN CLERK

1. Copy of Grahamsville Fire District's Annual Report filed with State Comptroller
2. From Sullivan County Clerk's Office:
 - a. Subdivision Map for Estate of Archie Dean Jr
3. 2016 NYS DOH Permit to Operate the Town of Neversink Pool
4. 2016 Town of Neversink Insurance Policy
5. Copy of Town of Neversink's Annual Report filed with State Comptroller

SUPERVISOR

- Parks and Rec Board Vacancies
- Planning Board Alt. Vacancy
- Route 42 Town Park update

PUBLICATIONS

- Grants Action News

PAYMENT OF CLAIMS AND VOUCHERS

- Vendor Payments \$ 3,122.34
- Abstract 3
- Total \$

ADJOURN OR RECESS:

**TOWN OF NEVERSINK TOWN BOARD
REGULAR MEETING
FEBRUARY 10, 2016**

- **Tom and Arlene Lambert** both spoke on behalf of the **Chamber of Commerce** that is being re-vitalized in the Town of Neversink. The Chamber is in hopes that the Town Board will work with the Chamber to encourage businesses in the Town.
- **Brent Gotsch** brought the Town Board up to date on the last Zoning Board of Appeals meeting. The zoning issues facing the proposed **Dollar General** were discussed.
- **Route 42 Park** – The Town Board and those present from Tri-Valley Little League continued the discussion of getting the new fields located at the Route 42 Park ready for spring baseball season. Supervisor Mathews and Highway Superintendent Kelly shared with those present the estimates that they put together since the January 27, 2016 recessed meeting. Priority items are believed to be the installation of the electrical service, the SWPPS plantings, the erecting of the maintenance building and the installation of the bathrooms in the pavilion.
- **Ken Walters** spoke briefly on Power Purchase Agreement, signs and that the Town as a municipality need to raise our tax base by being business friendly in our zoning to encourage economical growth.

MINUTES OF PREVIOUS MEETING (S)

Minutes of the Regular Meeting held on January 13, 2016, Recessed Meeting held on January 27, 2016 and Public Hearing held on January 13, 2016 were ACCEPTED AS SUBMITTED on motion by Councilman Keith Zanetti, seconded by Councilman Richard Coombe Jr., put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

SUPERVISOR'S RECEIPTS AND DISBURSEMENTS REPORT

The Supervisor's Report for the month of January 2016 was ACCEPTED AS RECEIVED and filed on motion by Councilman Richard Coombe Jr., seconded by Councilman Michael Mullen, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

TOWN CLERK DECALS AND MONTHLY FEE REPORT

ACCEPTED AS SUBMITTED to be filed on motion by Councilman Richard Coombe Jr., seconded by Councilman Keith Zanetti, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

TOWN CLERK MONTHLY PETTY CASH REPORT

ORDERED RESTORED TO \$200.00 by the amount of \$7.15 used for postage on motion by Councilman Richard Coombe Jr., seconded by Councilman Michael Brooks, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

PLANNING BOARD

Organizational Meeting Minutes for January 6, 2016, Meeting Minutes for January 6, 2016, Public Hearing Minutes for January 6, 2016 and Meeting Agenda for February 3, 2016 have been filed with the Town Clerk.

**TOWN OF NEVERSINK TOWN BOARD
REGULAR MEETING
FEBRUARY 10, 2016**

REPORTS AND MATTERS OF TOWN OFFICIALS

CODE ENFORCEMENT OFFICER REPORT

Monthly Receipts Report and Mileage Log and Inspection Report for the month of January 2016 has been filed with the Town Clerk.

Code Enforcement Officer Keith Stryker:

1. Logged 161 Miles and took in \$416.80
2. 5 Building Permits, 5 for the year
3. 8 Cert of Occupancy/Compliance for the month, 8 for the year
4. 1 Complaints, 1 for the year
5. 1 Violations, 1 for the year
6. 0 Municipal Searches, 0 for the year
7. 0 Fire Inspections, 0 for the year
8. 0 Junk Yard Permit Renewal for 2016
9. 1 Mobile Home Park Permit Renewal for 2016
10. Completed 0 hours of required CEO training for 2016

HIGHWAY SUPERINTENDENT

1. Highway Superintendent Preston Kelly and the Board discussed the idea of panelizing the walls of the Maintenance. Preston feels that highway staff could build the panels in the old highway barn and they would be stored there until needed. He will get three quotes for the materials.

FILINGS AND CORRESPONDENCE FILED WITH TOWN CLERK

1. Oath of Office for Eileen Delaney as Treasurer Neversink Fire District
2. Signed Lease Agreement from Sullivan County Soil and Water
3. From Sullivan County Clerk's Office:
 - a. Revised Lot Improvement for Brown Family Partnership
4. Original executed Snow and Ice Contract for contract years 2015-2018
5. TON Justice Court Log Book for Storage Boxes
6. 2016 Assessor Disclosure Statement for Bryan Delaney
7. Copy of 2015 Gov. Ins. Disclosure Statement as per Reg. 87 of NYS Law
8. Certification of Office to be filled at the 2016 General Election

Items were ORDERED LOGGED and FILED on motion by Councilman Richard Coombe Jr., seconded by Councilman Michael Mullen, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

TOWN CLERK

1. Town Clerk Lisa Garigliano has completed the **2015 Annual Reports** for **Town Clerk, Tax Collector and Decals**.
2. Town Clerk Lisa Garigliano is asking permission to attend the **NYS Town Clerk's Association Conference in Saratoga Springs** on April 17-20, 2016.

A motion was made by Councilman Michael Mullen, seconded by Councilman Keith Zanetti granting permission for Town Clerk Lisa Garigliano to attend the 2016

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FEBRUARY 10, 2016**

NYS Town Clerk's Association conference on April 17-20, 2016 in Saratoga Springs, put to a vote and UNANIMOUSLY CARRIED.
VOTE: AYES 5 NAYS 0.

SUPERVISOR

1. The following four Budget Amendment Resolution were presented for the Board's consideration:

**TOWN OF NEVERSINK
RESOLUTION NO. 7 OF 2016
BUDGET AMENDMENT**

Whereas, in the 2015 Town Budget \$10,000.00 was included in the Pool, Special Rec Facilities Contractual Expenses A7180.4 for repair costs on the Pool Buildings, the repairs did not happen and the \$10,000.00 was a balance left in 2015, and

Whereas, the Town Board would like to increase the 2016 Budget for Pool, Special Rec Facilities Contractual Expenses A7180.4 for \$10,000.00 for the repairs, the amount to come from Fund Balance,

Now, therefore be it resolved that the Town Board authorizes the Supervisor to do the above transfers and that the following budget amendments be made;

A599 Appropriated Fund Balance- \$10,000.00
A960 Appropriations- \$ 10,000.00
A7180.4 Special Rec Facilities, Cont. Exp.- 10,000.00

Moved by: Councilman Michael Mullen
Seconded by: Councilman Michael Brooks
And Adopted on Motion: February 10, 2016

**TOWN OF NEVERSINK
RESOLUTION NO. 8 OF 2016
BUDGET AMENDMENT**

Whereas, the Park Capital Project Fund H7110.2 current Budget for 2016 is \$120,000.00,

Whereas, \$ 11,135.00 needs to be the amount appropriated in H7110.2 Park Capital Project, \$104,925.00 appropriated in H9710.6 Statutory Installment Bond Principal, and \$3,940.00 appropriated in H9710.7 Statutory Installment Bond Interest,

Now, Therefore be it Resolved, that the Town Board authorizes the Supervisor to move the Park Capital Project Bond Principal and Interest amounts to there accounts and that the following budget amendment be made;

H960 Appropriation- \$ 108,865.00
H7110.2 Park Capital Proj- 108,865.00
H960 Appropriation- 108,865.00
H9710.6 Stat. Installment Bond Principal- 104,925.00

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H9710.7 Stat. Installment Bond Interest- 3,940.00

Moved by: Councilman Richard Coombe Jr.
Seconded by: Councilman Keith Zanetti
And Adopted on Motion: February 10, 2016

**TOWN OF NEVERSINK
RESOLUTION NO. 9 OF 2016
BUDGET AMENDMENT**

Whereas, the Park Capital Project had a Fund Balance of \$ 205,133.16 at the end of 2015. On June 10, 2015 \$35,000.00 was appropriated in the Project as a CWC Grant and this money cannot be a municipal grant, it is a non-for-profit grant that will have to be submitted by the Little League the balance to be carried over and re-appropriated to the Park Capital Project for 2016 is \$ 170,133.16,

Now, Therefore be it Resolved that the Town Board authorizes the Supervisor to increase Park Capital Project H7110.2 by \$ 170,133.16 and that the following budget amendment be made;

H599 Appropriated Fund Balance- 170,133.16
H960 Appropriation- 170,133.16
H7110.2 Park Capital Proj- 170,133.16

Moved by: Councilman Richard Coombe Jr.
Seconded by: Councilman Michael Mullen
And Adopted on Motion: February 10, 2016

**TOWN OF NEVERSINK
RESOLUTION NO. 10 OF 2016
BUDGET AMENDMENT**

Whereas, the Town of Neversink Highway Department will still be doing the Snow Removal on County Road 17, (from by Scott Brook Road to Maxon) a total of 2.3 miles per a contract rate of \$ 5,684.33 per mile with the County, and

Whereas, the revenue acct # DA2302 Services other Gov't-Snow Removal and the Expense acct # DA5148.4 Services other Gov't, Contractual Expense both need to be increased by \$13,073.96,

Now, therefore be it resolved that the Town Board authorizes the Supervisor to increase DA2302 and DA5148.4 by \$ 13,073.96, and that the following budget amendment be made;

DA510 Estimated Revenue- \$ 13,073.96
DA2302 Services other Gov't-Snow Removal- 13,073.96
DA960 Appropriations- 13,073.96
DA5148.4 Services other Gov't, Cont. Exp. – 13,073.96

Moved by: Councilman Keith Zanetti
Seconded by: Councilman Michael Brooks

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And Adopted on Motion: February 10, 2016

2. Bookkeeper Teri Lockhart asked the Board to approve the **temporary borrowing** of up to \$250,000 **from General Fund** to pay **for Park Project expenses**. This is needed until funds that are expected from FEMA are received. Councilman Richard Coombe Jr. was in favor of the temporary borrowing but would only make the motion for \$150,000, Councilman Keith Zanetti would second the motion, all were in favor. Teri will prepare a resolution. ***PLEASE NOTE: The Resolution was not necessary. A check from FEMA for \$470,466.62 was received in the mail on February 11, 2016.***
3. A letter of **resignation** was received from Helena le Roux from the Town of Neversink **Planning Board**. Chairman Jim Stangel would like to appoint Alternate Andrew Schwartz for the remainder of Helena's term.

A motion was made by Councilman Keith Zanetti, seconded by Councilman Michael Brooks to accept Helena le Roux's resignation from the Planning Board effective January 19, 2016, put to a vote and UNANIMOUSLY CARRIED.
VOTE: AYES 5 NAYS 0.

A motion was made by Councilman Richard Coombe Jr., seconded by Councilman Michael Mullen to appoint Andrew Schwartz to the Planning Board for the remainder of Helena's term, 02/10/2016 to 12/31/2021, put to a vote and UNANIMOUSLY CARRIED.
VOTE: AYES 5 NAYS 0.

4. A letter of **resignation** was received from Katje Krier from the Town of Neversink **Park and Recreation Advisory Board**. The two openings will be filled after the Personnel Committee meets with the two individuals who sent in letters of interest.

A motion was made by Councilman Richard Coombe Jr., seconded by Councilman Michael Brooks to accept Katje Krier's resignation from the Town of Neversink Parks and Recreation Advisory Board effective January 21, 2016, put to a vote and UNANIMOUSLY CARRIED.
VOTE: AYES 5 NAYS 0.

5. Supervisor Mathews is asking if the Board would like to renew their **page** in the **Grahamsville Fair Booklet for 2016** for the same price as last year.

A motion was made by Councilman Keith Zanetti, seconded by Councilman Richard Coombe Jr. to renew their page in the Grahamsville Fair Booklet for 2016, put to a vote and UNANIMOUSLY CARRIED.
VOTE: AYES 5 NAYS 0.

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6. Supervisor Mathews and the Board discussed Solar Land Leasing in the Town of Neversink. It is the consensus that Solar of this magnitude would not be permitted under our current zoning.
7. The AT&T Micro Cell has been installed in the Town Hall. Anyone who has an AT&T cell phone can have their number added. There is room for 16 numbers.

PAYMENTS OF CLAIMS AND VOUCHERS

• Vendor Payments	\$ 2,079.11
• Abstract #2	<u>238,924.57</u>
Total	\$ 241,003.68

Vouchers and Claims were reviewed by the Board and authorized to be paid on motion by Councilman Michael Mullen, seconded by Councilman Keith Zanetti, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

ADJOURN OR RECESS

On motion by Councilman Michael Mullen, seconded by Councilman Keith Zanetti, the meeting was adjourned at 10:18 P.M., put to a vote and UNANIMOUSLY CARRIED.

Respectfully submitted,

Lisa Garigliano, Town Clerk

**TOWN OF NEVERSINK TOWN BOARD
SPECIAL TOWN BOARD MEETING
FEBRUARY 25, 2016**

The Special Meeting of the Town of Neversink Town Board was called to order at 7:30 pm by Supervisor Chris Mathews with the Pledge of Allegiance.

ROLL CALL

Board Members

Supervisor Chris Mathews	PRESENT
Councilman Keith Zanetti	PRESENT
Councilman Michael Brooks	PRESENT
Councilman Michael Mullen	PRESENT
Councilman Richard Coombe Jr.	PRESENT

Other Officials

Code Enforcement Officer Keith Stryker	PRESENT
Highway Superintendent Preston Kelly	PRESENT
ZBA Chairman Brent Gotsch	PRESENT

The purpose of the meeting was to continue the discussion of the Town of Neversink Route 42 Park and any other business that may legally come before the Board.

GUESTS

Tom Mitchel	Dominick Scanna
Kim Costa	

ROUTE 42 PARK

Supervisor Chris Mathews met with the DEP on two occasions since the last meeting concerning the use of the **Route 42 Park** for Little League this year. The DEP is not saying that the Park cannot be used this year but they have concerns if it is used this year. They feel the fields are not ready to be used and that the grass needs more time to get established. Other work needs to be completed. Retention ponds, parking lots, pavilion, maintenance shed, electrical service to name a few. After much discussion, all agreed that it will be best if Little League uses the Fairgrounds again this year for practice and games.

Work on completing the Route 42 Park will continue. Volunteers will be contacted and organized to help with completing the work. Adding the walking path around the Park is in the process of being added to the plans by Town Engineer Glenn Smith.

SUPERVISOR

1. Supervisor Mathews and Highway Superintendent Kelly met with Dave Brooks and Dan Sader of the Town of Denning. Denning would like the Town Highway Department to do some paving for them again this year. This falls under the **shared services agreement** the Town has with **Denning**. Preston feels it has worked out well for both Towns. We help them, they help us.
2. Joan Stoddard, of the **Village of Liberty**, is in need of a **back-up Code Enforcement Officer**. Due to the fact that Keith is part-time, the Board felt that this is something the Town is not interested. In an emergency, Keith would be happy to help, but not on an on-going basis.

**TOWN OF NEVERSINK TOWN BOARD
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FEBRUARY 25, 2016**

3. ZBA Chairman Brent Gotsch and the Town Board members who are on the **sign committee**, presented their suggestions for changes to zoning for allowable signs in the Town of Neversink. The subject was discussed.
4. Supervisor Mathews is suggesting that **Little League** and the **Swimming Program** report directly to the Town Board and not **Parks and Recreation**. This would take the money allocated to them out of the Parks and Recreation budget line. This would entail revising the Parks and Recreation Bi-Laws. Councilman Michael Mullen will look into making this change. Board members are in favor of the change.
5. Highway Superintendent Preston Kelly has gotten **six quotes** for the **materials to build wall panels** for the **maintenance building** at the **Route 42 Park**. Fallsburg Lumber is the lowest at \$8,383.86. Superior Lumber is second at \$8,751.46. The difference is \$367.60. Preston and the Board feels that the convenience of being able to get materials at Superior, which is closer to the site, makes up for the difference in the price.

A Motion was made by Councilman Richard Coombe Jr., seconded by Councilman Keith Zanetti, to purchase the materials to build the panel for the maintenance building from Superior Lumber, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAY 0.

6. The Town Board, CEO and ZBA Chairman discussed the **zoning** issue at the proposed site for **Dollar General** in Neversink. Also discussed was the **Neversink Health Spa** septic review.
7. Preston met with Chris Austin of the DEP at the site of the **old TV Little League fields** concerning what the Town needs to do before they turn the area over to the DEP. Basically it is cleaning out the remaining buildings and picking up any remaining debris. The Town would no longer lease the area from the DEP.
8. Supervisor Mathews received a letter from a resident who is asking to use the **tennis courts** for pickleball. Before this can happen repairs need to be made to the courts. The Board discussed the repairs needed.
9. The **repairs** to the **bathrooms** in the **pavilion** at the **fairgrounds** were discussed.
10. Supervisor Mathews and the Board discussed options for the Board to have additional time to **review/audit the vouchers** prior to the meeting. The Town Clerk will make the vouchers accessible allowing Board members to come in at their leisure to review them prior to the start of the meeting. Lisa will also poll other Towns to see what they do and report her findings.

ADJOURN OR RECESS

On motion by Councilman Michael Mullen, seconded by Councilman Richard Coombe Jr., put to a vote and UNANIMOUSLY CARRIED the meeting was adjourned at 10:00 pm.

Respectfully Submitted,

Lisa Garigliano, Town Clerk

Account#	Account Description	Fee Description	Qty	Local Share
A1255	Supervisor	Photocopies	98	24.50
			Sub-Total:	\$24.50
A2110	Supervisor	ZBA Public Hearing Fees	1	213.58
			Sub-Total:	\$213.58
A2115	Supervisor	Public Hearing Fees	1	119.29
		Sub Division Fees	1	50.00
			Sub-Total:	\$169.29
A2130	Supervisor	Coupon Book C/ D	9	270.00
		Coupon Book S/ W	241	4,820.00
		Land Fill Tires	8	40.00
		Landfill Freon Removal Fee	2	30.00
		Landfill Temporary	12	869.00
		Permits	123	1,230.00
			Sub-Total:	\$7,259.00
A2401	Supervisor	Bank Interest Received	1	0.47
			Sub-Total:	\$0.47
A2544	Dog Licensing	Female, Spayed	21	31.50
		Male, Neutered	27	40.50
		Male, Unneutered	3	22.50
			Sub-Total:	\$94.50
A2590	Supervisor	Building Permits	6	1,205.35
		Municipal Search	4	140.00
			Sub-Total:	\$1,345.35
Total Local Shares Remitted:				\$9,106.69

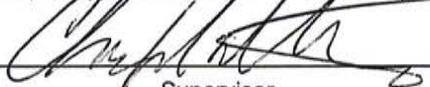
Amount paid to: NYS Ag. & Markets for spay/neuter program 57.00

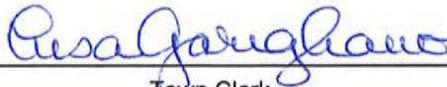
Total State, County & Local Revenues: \$9,163.69

Total Non-Local Revenues: \$57.00

To the Supervisor:

Pursuant to Section 27, Sub 1, of the Town Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by me, Lisa Garigliano, Town Clerk, Town of Neversink during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.

 3/3/16
Supervisor Date

 3/1/16
Town Clerk Date

Daily Split of the Billing Period :

Date	# of Txns	Gross Sales	Commissions	Net Sales
01-FEB-16	0	0.00	0.00	0.00
02-FEB-16	0	0.00	0.00	0.00
03-FEB-16	0	0.00	0.00	0.00
04-FEB-16	0	0.00	0.00	0.00
05-FEB-16	0	0.00	0.00	0.00
06-FEB-16	0	0.00	0.00	0.00
07-FEB-16	0	0.00	0.00	0.00
08-FEB-16	0	0.00	0.00	0.00
09-FEB-16	0	0.00	0.00	0.00
10-FEB-16	0	0.00	0.00	0.00
11-FEB-16	1	25.00	1.38	23.62
12-FEB-16	0	0.00	0.00	0.00
13-FEB-16	0	0.00	0.00	0.00
14-FEB-16	0	0.00	0.00	0.00
15-FEB-16	0	0.00	0.00	0.00
16-FEB-16	0	0.00	0.00	0.00
17-FEB-16	0	0.00	0.00	0.00
18-FEB-16	0	0.00	0.00	0.00
19-FEB-16	0	0.00	0.00	0.00
20-FEB-16	0	0.00	0.00	0.00
21-FEB-16	0	0.00	0.00	0.00
22-FEB-16	0	0.00	0.00	0.00
23-FEB-16	0	0.00	0.00	0.00
24-FEB-16	0	0.00	0.00	0.00
25-FEB-16	0	0.00	0.00	0.00
26-FEB-16	0	0.00	0.00	0.00
27-FEB-16	0	0.00	0.00	0.00
28-FEB-16	0	0.00	0.00	0.00
29-FEB-16	0	0.00	0.00	0.00
Total :		25.00	1.38	23.62

Account Statement Summary

Agent ID : 2275 Telephone : (845)-985-2262
 Agent Name : TOWN OF NEVERSINK
 Address : 273 Main Street
 P O Box 307, Sullivan
 Grahamsville NY 12740

Account Notice # : 2275-26 Account Notice Date : 03/01/2016
 Billing Period : 02/01/2016-02/29/2016

Sales Summary

Gross Sales : 25.00
 Commissions : 1.38
 Net Sales : 23.62

Account Details	Open Amounts	Pending Amounts
Previous Balances	0.00	0.00
Current Charges : Net Sales	23.62	
Current Charges : Adjustments	0.00	
Current Charges : Non Returned Documents	0.00	
Previously Disputed Transactions (Resolved this period)	0.00	0.00
ACH Failures reported		0.00
ACH Failures Paid (this period)		0.00
ACH Failures Scheduled for Payment (this ACH)	0.00	0.00
Total	23.62	0.00

Agent Review Activity Since 03/01/2016	Open Amounts	Pending Amounts
Amount Disputed	0.00	0.00
Disputed Amounts Resolved	0.00	0.00
New ACH Failures Reported		0.00
ACH Failures Paid		0.00
ACH Failures Scheduled for Payment (since 03/01/2016)	0.00	0.00
Total	0.00	0.00

Account Summary

Amount to be Swept on or after
 03/16/2016 12:00:00 AM 23.62
 Pending Charges 0.00
 Account Balance 0.00

**TOWN OF NEVERSINK TOWN CLERK
PETTY CASH REPORT
02/11/2016 – 03/09/2016**

Cash on Hand		\$ 192.85
Amount Received		<u>7.15</u>
	TOTAL	\$ 200.00

DISBURSEMENTS:

Office Supplies	\$ 4.19	
Postage	<u>115.64</u>	<u>119.83</u>

REMAINING CASH ON HAND	\$ 80.17
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Lisa Garigliano, Town Clerk

Town of Neversink
273 Main Street, P. O. Box 307
Grahamsville, NY 12740

Building Department
Phone 845 985 2262 x 302
Fax 845 985 7686



Monthly report of the state of the office of Code Enforcement
to the Town Board of the Town of Neversink.

Month	February	2016
Miles	154	
Receipts	\$1345.35	

Building Permits Issued Month: 6	Year : 11
Cert. of Occupancy / Compliance Month: 12	Year : 20
Complaints Month: 0	Year : 1
Violations Month : 2	Year : 3
Municipal Search Month: 4	Year : 4
Fire Inspections Month: 0	Year: 0
Mobile Home Park Permit Renewal Month:	Year: 1

Permit Monthly Report

From : February 01, 2016 To : February 29, 2016

<u>Document #</u>	<u>Issue Date</u>	<u>Owner</u>	<u>Document Type</u>	<u>Property Location</u> <u>SBL</u>	<u>Valuation</u>	<u>Amount</u>
February						
13063	2/23/2016	Hunter Siegal	DW Mobile	Hunter Siegal TBA Smith Road 34.-1-2.3	\$12,000.00	\$75.00
NEW INSTALLATION OF 28 X 48 A DW MANUFACTURED HOME OVER A CONCRETE PAD. APPROVED DEP SEPTIC #2012-NP-06333-SS.1. (1344 SQ. FT.)						
16005	2/4/2016	Siegfried Hajek	Res. Accessory	103 Claryville Rd 25.-1-7	\$36,000.00	\$72.00
REMOVAL OF AN EXISTING BARN STRUCTURE AND NEW CONSTRUCTION OF A 20 X 24 DETACHED 1 STORY, WOOD FRAME GARAGE OVER A CONCRETE PAD. INCLUDES ELECTRIC. (480 SF)						
16006	2/11/2016	Beverly Muthig	Res. Alter/Renovate	6 Dorothy Ln 12.-1-9.8	\$5,500.00	\$40.00
CONSTRUCTION OF A 8 X 16 DECK AND ROOF STRUCTURE TO THE L/S OF AN EXISTING SF DWELLING. CONVENTIONAL FRAMING OVER CONCRETE PIERS. (128 Sq. Ft.)						
16007	2/11/2016	John Eisele	Res. Alter/Renovate	8151 State Route 55 25.-1-26	\$5,000.00	\$40.00
LEVEL 1 ALTERATION OF THE FIRST FLOOR OF AN EXISTING SF DWELLING.						
16008	2/16/2016	Maryla Jasko Marlo	Demolition	675 Big Hollow Rd 44.-1-2.15	\$2,000.00	\$0.00
MACHINE DEMOLITION IF AN UNSAFE AGRICULTURAL BARN. DEBRIS TO REMOVED FROM THE SITE AND DISPOSED OF IN A LAWFULL MANNER. DOL CODE RULE 56 EXEMPT.						
16009	2/16/2016	Scott Mehling	Electric	Scott / Dorie Mehling 78 Brown 7.-1-28.1	\$1,200.00	\$50.00
ELECTRICAL UPGRADE - 200 AMP SERVICE AND PANEL BOX IN AN EXISTING SF DWELLING. ELECTRICAL INSPECTION BY THIRD PARTY AGENCY.						

<u>Document #</u>	<u>Issue Date</u>	<u>Owner</u>	<u>Document Type</u>	<u>Property Location</u>	<u>Valuation</u>	<u>Amount</u>
16010	2/25/2016	Katherine Schiffer	Res. Conventional	<u>SBL</u> 39 Bungalow Brook Rd 3.-1-22	\$1,000,000.00	\$928.35
NEW CONSTRUCTION OF A CONVENTIONALLY FRAMED SF RANCH STYLE HOME. 1.5 STORY, WOOD FRAME, TRUSS FLOOR AND ROOF, 6 BEDROOMS, 3 FULL BATHS, 1 HALF BATH. 1 GAS FP IN GREAT ROOM, DOUBLE SIDED WOOD FP IN THE LR/DINING ROOM. PARTIAL FULL UNFINISHED MASONRY BSMT, PARTIAL CRAWL SPACE. ATTACHED 3 CAR GARAGE WITH STORAGE SPACE. VARIOUS COVERED PORCH AREAS.(7863 TOTAL SF)						
				February	Total :	\$1,205.35
				Reporting Period Total:		\$1,205.35
				Year-to-Date :		\$1,602.15

Building Department Receipts
Town of Neversink
273 Main Street, P. O. Box 307
Grahamsville, NY 12740



Building Department
845 985 2262x302
Fax 845 985 7686

	Date	Type	Amount
River Realty Services, Inc.	2/2/2016	Municipal Search	\$35.00
All County Abstract	2/25/2016	Municipal Search	\$35.00
All County Abstract	2/25/2016	Municipal Search	\$35.00
All County Abstract	2/25/2016	Municipal Search	\$35.00

Total Receipts **\$140.00**

Complaint Action Summary

2/1/2016 - 2/29/2016

Complaint #: <All>

Owner: < All >

Complaint #: V16001

Type: Unsafe Building

Status: Open

Location: 7498 State Route 55

Identifier: 30.-1-30

Open Date: 02/11/16

Owner: Neversink Fire District

Nature Of Complaint:

Action Type	Action Date	Action Information
Violation	02/11/16	This chapter provides for the removal or repair of buildings and / or structures that, from any cause, may now be or shall hereafter become dangerous or unsafe to the public. Open 02/11/16

Notes: WATER LEAKING THRU ROOF AND STRUCTURE IS UNSAFE. KS CEO

Inspection 02/11/16 Inspector: Keith Stryker | Result: Fail

Notes: HOUSE ROOF LEAKING FOR YEARS CREATING AN UNSAFE STRUCTURE.

GARAGE SUPPORTS ARE COMPROMISED AND BUILDING IS LEANING CREATING AN UNSAFE BUILDING CONDITION. KS CEO

Complaint #: V16002

Type: Unsafe Building

Status: Open

Location: 8205 State Route 55

Identifier: 25.-1-30

Open Date: 02/11/16

Owner: Thomas Hasenauer

Nature Of Complaint: CREW WORKING W/O A BP. CLEAN OUT CREW GONE FIRST FLOOR HAS COLLAPSED INTO BSMT. BLDG IS UNSAFE.

Action Type	Action Date	Action Information
Violation	02/11/16	This chapter provides for the removal or repair of buildings and / or structures that, from any cause, may now be or shall hereafter become dangerous or unsafe to the public. Open 02/11/16

Inspection 02/11/16 Inspector: Keith Stryker | Result: Fail

Notes: 1ST FLOOR HAS COLLAPSED INTO BASEMENT.KS CEO

**TOWN OF NEVERSINK
PLANNING BOARD
P.O. Box 307 - 273 Main Street
Grahamsville, NY 12740
(845) 985-2262 / fax (845) 985-7686**

MEETING MINUTES

FEBRUARY 3, 2016

The regular meeting of the Town of Neversink Planning Board was called to order at 7:00 PM by Chairman James Stangel with the Pledge of Allegiance.

A motion to approve the minutes of the previous meeting was made by Dave Forshay, seconded by Bob Botsford, was put to a vote and carried with all in favor.

PRESENTATIONS:

25.-1-23 – MICKELSON –Special use permit Located at 8133 & 8135 State Route 55 Neversink Lori and Mike are interested in purchasing Jim Richardson's Property which is .29 of an acre. There are currently 2 trailers on it which is a pre-existing non-conforming use. The Mickelson's would like to replace both Mobile Homes with smaller units and reconfigure the setbacks. Since they would be replacing over 50% of what is currently there they have to apply for a special use permit.

45.-1-22.4 - BARRINGER – 2 Lot Sub-Division - 7374 State Rt 42, Grahamsville Anthony Siciliano was present as representative. This application was reviewed a few months ago. The property is within both the RR3 and RS zones. The setbacks fit both zones and the parcel is acceptable for a shallow trench septic system according to the engineer Tom Ward. After a short discussion a motion to declare lead agency was made by Bob Botsford, seconded by Andrew Schwartz and carried with all in favor. A motion to schedule a public hearing for March 2nd was made by Dave Forshay, seconded by Andrew Schwartz and carried with all in favor.

OTHER:

Keith Stryker raised a question to Anthony regarding a disagreement between George Dean and Angela Chevellier. Angela's property is on the corner of the back entry to the Drake Rd. Subdivision. This entry cuts into her driveway. Anthony believes that this discrepancy exists due to differences between multiple surveyors over the years and affects 4 separate lots including hers. He is currently looking into the situation and if it does differ from the surveys past then it would need to come back to the Planning Board as a revision to the final map. Anthony said he should have an answer soon. If new maps are needed then he would submit any changes as an amended subdivision to have a final single map with boundry agreements noted.

**TOWN OF NEVERSINK
PLANNING BOARD
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Jim discussed the Dollar General going to the ZBA meeting last month. Ken updated the board on some of his concerns regarding the application being split between two zones. The ZBA tabled their decision for the Parking Spaces until Primax submits a legitimate statement from a legal authority that can persuade us why they should be able to be allowed to operate within the two zones where the Hamlet allows the use and the RS zone does not. There was some more discussion regarding the set up of the zones. In this case the properties were combined after zoning.

Camp Aleksander – Paula Kay and the owner were present to request the Special Use Permit Renewal Review. They had 200 boys and approximately 60 staff this summer. Jim noted that there were no complaints and the neighbors were happy. Camp Aleksander had some requests as to changing a few things from the resolution that was initially set forth. Ken addressed them as follows:

1. The request was to change the operation dates from June 15th to September 15th to fit the Jewish calendar as religious holidays fall within the Camp sessions. So the new operation dates would be June 1st to September 30th.
2. The next request was to change the resolution where it specifies the permit would not transfer between ownership under any circumstances. They would like to change the wording to allow transfer under the approval of the Planning Board and the transferee's acceptance of all terms and conditions of the approval resolution. This is merely just in case they should ever want sell or transfer ownership but there are no current plans to do so.
3. The final request was about the annual review process. Subject to review as per section 50-30 (b) The January date was only a guideline so that any changes could be addressed by the time they open.

Ken said he would address the language in the resolution. The Camp will submit an application for renewal to Keith. We will put them on the agenda for next month and set a public hearing for that night as well. A motion to schedule a public hearing for March 2nd was made by Dave Forshay, 2nd by Andrew Schwartz and carried with all in favor.

CORRESPONDENCE: NONE

Letter:

E-mail:

**TOWN OF NEVERSINK
PLANNING BOARD
P.O. Box 307 - 273 Main Street
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There being no further business before the Board, a motion to adjourn the meeting at 8:16PM was made by Bob Botsford , seconded by Dave Forshay, was put to a vote and carried with all in favor.

Respectfully submitted: Geri Gorton, Clerk
(B139)

Members Present: James Stangel, Chairman
Bob Botsford
Dave Forshay
Andrew Schwartz

Also Present: Ken Klein, Esq.
Keith Stryker, Code Enforcement Officer
Mike Brooks, Town Board Representative

Next regular meeting: Wednesday, March 2, 2016 at 7:00PM

**TOWN OF NEVERSINK
PLANNING BOARD
P.O. BOX 307 - 273 MAIN STREET
GRAHAMSVILLE, N.Y. 12740
(845) 985-2262**

PUBLIC NOTICE

Please take notice that the Town of Neversink Planning Board will hold a public hearing, pursuant to Section 267, Town Law, on the application of Camp Aleksander for the purpose of review of a Special Use Permit RENEWAL located on Smith Rd. in Parksville, NY (SBL# 34.-1-1.2).

Said hearing will take place at the Neversink Town Hall, Grahamsville, NY on Wednesday, March 2, 2016 at 7:00 P.M. at which time all interested parties will be given an opportunity to be heard.

BY ORDER OF THE PLANNING BOARD
TOWN OF NEVERSINK
JAMES STANGEL, CHAIRMAN

**TOWN OF NEVERSINK
PLANNING BOARD
P.O. BOX 307 - 273 MAIN STREET
GRAHAMSVILLE, N.Y. 12740
(845) 985-2262**

PUBLIC NOTICE

Please take notice that the Town of Neversink Planning Board will hold a public hearing, pursuant to Section 267, Town Law, on the application of Ross and Janice Barringer for the purpose of review of a 2 Lot Subdivision located on State Route 42 in Grahamsville, NY (SBL# 45.-1-22.4).

Said hearing will take place at the Neversink Town Hall, Grahamsville, NY on Wednesday, March 2, 2016 at 7:00 P.M. at which time all interested parties will be given an opportunity to be heard.

BY ORDER OF THE PLANNING BOARD
TOWN OF NEVERSINK
JAMES STANGEL, CHAIRMAN

**TOWN OF NEVERSINK
PLANNING BOARD
P.O. Box 307 - 273 Main Street
Grahamsville, NY 12740
(845) 985-2262 / fax (845) 985-7686**

AGENDA

MARCH 2, 2016 AT 7:00 PM

CALL TO ORDER - PLEDGE TO FLAG

MINUTES OF PREVIOUS MEETING

PUBLIC HEARING:

45.-1-22.4 - Barringer – 2 Lot Subdivision- 7374 State Rt 42, Grahamsville

34.-1-1.2 - Camp Aleksander- Renewal of Special Use Permit

REGULAR MEETING:

45.-1-22.4 - Barringer – 2 Lot Sub-Division - 7374 State Rt 42, Grahamsville

35.-1-8.4 – Neversink General Store- Sketch Plan Review for Special Use application for signage.

34.-1-1.2 - Camp Aleksander- Renewal of Special Use Permit

OTHER:

CORRESPONDENCE:

TOWN OF NEVERSINK
 TREASURER'S REPORT
 Executed By: bdevore

PAGE: :
 TIME: 11:15:31
 DATE: 02/25/2016

VP 2/25/16

CAL YEAR	FY	TRANS MAN	PO	ACCOUNT CODE	CREDIT CODE	DESCRIPTION	AMOUNT
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Bank: CATSKILL CATSKILL

-----Checks-----

Vendor: AT&T MOBILITY AT&T MOBILITY REMIT ADDRESS

Invoice ID: DCO-JAN-FEB2016	Invoice Date: 02/25/2016	Due Date: 02/25/2016					
2016 2016 1 No	00 -02 -3510-40	00 -200	DCO-CELL PHONE-JAN-FEB 2016	\$		17.58	
Invoice ID: HWY-JAN-FEB2016	Invoice Date: 02/25/2016	Due Date: 02/25/2016					
2016 2016 1 No	00 -04 -5010-40	00 -200	HWY-CELL PHONE-JAN-FEB2016	\$		17.79	

105

CHECK TOTAL (CHECK #: 7644) = \$ 35.37

Vendor: CENTRAL HUDSON CENTRAL HUDSON GAS & ELECTRIC CORP REMIT ADDRESS

Invoice ID: HALL-JAN-FEB16	Invoice Date: 02/25/2016	Due Date: 02/25/2016					
2016 2016 1 No	00 -01 -1620-40	00 -200	HALL-ELECTRIC-JAN-FEB2016	\$		675.26	<i>B</i>
Invoice ID: HWY-JAN-FEB2016	Invoice Date: 02/25/2016	Due Date: 02/25/2016					
2016 2016 1 No	00 -04 -5132-40	00 -200	HWY-ELECTRIC-JAN-FEB2016	\$		476.33	<i>B</i>
Invoice ID: LL-DEC-JAN2016	Invoice Date: 02/25/2016	Due Date: 02/25/2016					
2016 2016 1 No	00 -06 -7140-40	00 -200	LL-ELECTRIC-DEC-JAN2016	\$		72.43	<i>A</i>
Invoice ID: NAS-DEC-FEB2016	Invoice Date: 02/25/2016	Due Date: 02/25/2016					
2016 2016 1 No	00 -06 -7110-40	00 -200	NAS-ELECTRIC-DEC-FEB2016	\$		621.67	<i>C</i>
Invoice ID: POOL-JAN-FEB16	Invoice Date: 02/25/2016	Due Date: 02/25/2016					
2016 2016 1 No	00 -06 -7180-40	00 -200	POOL-ELECTRIC-JAN-FEB2016	\$		205.85	<i>B</i>
Invoice ID: POUND-DEC-FEB16	Invoice Date: 02/25/2016	Due Date: 02/25/2016					
2016 2016 1 No	00 -02 -3510-40	00 -200	POUND-ELECTRIC-DEC-FEB2016	\$		70.04	<i>A</i>
Invoice ID: TOWN-DEC-FEB16	Invoice Date: 02/25/2016	Due Date: 02/25/2016					
2016 2016 1 No	00 -06 -7110-40	00 -200	TOWN-ELECTRIC-DEC-FEB2016	\$		295.40	<i>A</i>

106

CHECK TOTAL (CHECK #: 7645) = \$ 2,416.98

Vendor: CORNERSTONE TEL CORNERSTONE TELEPHONE COMPANY REMIT ADDRESS

Invoice ID: HALL-FEB-MAR16	Invoice Date: 02/25/2016	Due Date: 02/25/2016					
2016 2016 1 No	00 -01 -1620-40	00 -200	HALL-TELEPHONE-FEB-MAR2016	\$		226.42	
Invoice ID: HWY-FEB-MAR2016	Invoice Date: 02/25/2016	Due Date: 02/25/2016					
2016 2016 1 No	00 -04 -5132-40	00 -200	HWY-TELEPHONE-FEB-MAR2016	\$		74.53	
Invoice ID: LL-FEB-MAR2016	Invoice Date: 02/25/2016	Due Date: 02/25/2016					
2016 2016 1 No	00 -06 -7140-40	00 -200	LL-TELEPHONE-FEB-MAR2016	\$		15.27	
Invoice ID: PARK-FEB-MAR16	Invoice Date: 02/25/2016	Due Date: 02/25/2016					
2016 2016 1 No	00 -06 -7110-40	00 -200	PARK-TELEPHONE-FEB-MAR2016	\$		35.60	
Invoice ID: POOL-FEB-MAR16	Invoice Date: 02/25/2016	Due Date: 02/25/2016					
2016 2016 1 No	00 -06 -7180-40	00 -200	POOL-TELEPHONE-FEB-MAR2016	\$		12.32	
Invoice ID: TSTAT-FEB-MAR16	Invoice Date: 02/25/2016	Due Date: 02/25/2016					
2016 2016 1 No	00 -07 -8160-40	00 -200	TSTAT-TELEPHONE-FEB-MAR2016	\$		30.85	

107

CHECK TOTAL (CHECK #: 7646) = \$ 394.99

Vendor: LEAF LEAF REMIT ADDRESS

Invoice ID: FEBRUARY2016	Invoice Date: 02/25/2016	Due Date: 02/25/2016					
2016 2016 1 No	00 -01 -1620-40	00 -200	KYOCERA TASK COPIER-MTHLY LEA	\$		209.00	

108

CHECK TOTAL (CHECK #: 7647) = \$ 209.00

Vendor: PITNEY BOWES PITNEY BOWES GLOBAL REMIT ADDRESS

Invoice ID: 7100423-FB16	Invoice Date: 02/25/2016	Due Date: 02/25/2016					
2016 2016 1 No	00 -01 -1670-40	00 -200	MTHLY RENTAL OF POSTAGE METER	\$		66.00	

109

CHECK TOTAL (CHECK #: 7648) = \$ 66.00

Review & Sign:

TOTAL BANK (CATSKILL) = \$ 3,122.34

TOTAL PAYMENTS = \$ 3,122.34

TOWN CLERK CERTIFICATION

I HEREBY CERTIFY THAT THESE CLAIMS WERE
 AUDITED AND ALLOWED BY THE TOWN BOARD TO
 BE PAID.