

**TOWN OF NEVERSINK TOWN BOARD
TOWN BOARD MEETING
TENTATIVE AGENDA JANUARY 13, 2016**

CALL TO ORDER

The Regular Meeting of the Town of Neversink Town Board called to order at **7:30 p.m.** by Supervisor Chris Mathews with the Pledge of Allegiance.

ROLL CALL

TOWN BOARD MEMBERS

Supervisor Chris Mathews
Councilman Keith Zanetti
Councilman Michael Brooks
Councilman Michael Mullen
Councilman Richard Coombe, Jr.

OTHER TOWN OFFICIALS

Code Enforcement Officer Keith Stryker
Highway Superintendent Preston Kelly
Town Attorney Walter Garigliano

GUESTS

Tom Mitchell Cathy Russo
Dominick Scanna Fernando Costa

MINUTES OF PREVIOUS MEETING (S)

Regular Meeting – December 9, 2015
Recessed Meeting – December 29, 2015
Organizational Meeting – January 5, 2016

SUPERVISOR'S RECEIPTS & DISBURSEMENT REPORT

Month of December 2015
Revenue Report, Expense Report and Trial Balance for 11/1/15-12/31/2015

TOWN CLERK DECALS AND MONTHLY FEE REPORT

Month of December 2015

TOWN CLERK MONTHLY PETTY CASH REPORT

Month of December 2015/January 2016
No expenditures

REPORTS AND MATTERS OF TOWN OFFICIALS

CODE ENFORCEMENT OFFICER

2015 Annual Report of Activity
Code Enforcement Officer Report for December 2015

- 338 Miles
- \$ 614.10 Receipts
- 8 Building Permits, total 110 for year
- 19 Certificate of Occupancy/Certificate of Compliance, total 99 for year
- 0 Complaint, total 3 for year
- 1 Violations, total 14 for year
- 3 Municipal Searches, total 51 for year
- 0 Fire Inspections, total 30 for year

2015 Year End

- Building Dept. Receipts \$13,720.12
- Value of all permits \$3,614,172.07
- Active Building Permits 93

**TOWN OF NEVERSINK TOWN BOARD
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- New Single Family Homes 10
 - Conventional 4
 - Manufactured 1
 - Modular 5

HIGHWAY SUPERINTENDENT

Highway Superintendent Report

PLANNING BOARD

- Regular Meeting Minutes 12-2-2015
- Regular Meeting Agenda 01-06-2016
- Public Notice of Public Hearing on 01-06-2016 for Estate of Archie Dean

ZONING BOARD OF APPEALS

- Public Notice of Public Hearing on 01-19-2016 for Dollar General
- Regular Meeting Agenda 01-19-2016
- Public Hearing Minutes 12-15-2015
- Regular Meeting Minutes 12-15-2015

FILINGS/CORRESPONDENCE WITH TOWN CLERK

1. Certificate of Results of Canvas of Annual Fire District Election for Grahamsville Fire District and Claryville Fire District
2. Notice of Conditional Renewal from Selective Insurance
3. Oath of Office for Howard Petro as Neversink Fire District Commissioner
4. Oath of Office for Allison Ruef as Secretary Neversink Fire District
5. Oath of Office for Teri Lockhart as Treasurer Grahamsville Fire District
6. Oath of Office for Scott Raymond as Secretary Grahamsville Fire District
7. Oath of Office for Michael Garigliano as Grahamsville Fire District Commissioner
8. Oath of Office for Jim Tisch as Secretary-Treasurer Claryville Fire District
9. Oath of Office for Daniel Forger Jr. as Claryville Fire District Commissioner
10. Oath of Office for Peter Donnolo as Claryville Fire District Commissioner
11. Consent to Change Attorney from Shantz & Belkin for Hartung v. Town of Neversink
12. Appointment form for Russel Turner to the Sullivan County Fire Advisory Board for 2016

TOWN CLERK

1. Notice of the Association of Towns 2016 Training School and Annual Meeting, (Board approval needed for anyone who wishes to attend)

SUPERVISOR

1. Voucher for 2015 Mileage Reimbursement for Fleet Vehicle
2. Shared Services Agreement for Emergency Assistance

PUBLICATIONS RECEIVED

1. Grants Action News
2. Rural Features
3. Town Recorder
4. Towns and Topics

PAYMENT OF CLAIMS AND VOUCHERS

- Abstract #1 \$ pending
- Abstract #1A (2015)
- Total \$

ADJOURN OR RECESS:

**TOWN OF NEVERSINK TOWN BOARD
REGULAR MEETING
DECEMBER 9, 2015**

The regular meeting of the Town Board of the Town of Neversink was called to order at 7:30 P.M. by Supervisor Mark McCarthy with the Pledge of Allegiance.

ROLL CALL

Board Members

Supervisor Mark McCarthy	PRESENT
Councilman Chris Mathews	PRESENT
Councilman Michael Mullen	PRESENT
Councilman Jesse Noren	PRESENT
Councilman Richard Coombe Jr.	PRESENT

Other Officials

Code Enforcement Officer Keith Stryker	PRESENT
Town Attorney Walter Garigliano	ARRIVED AT 7:37 pm
Highway Superintendent Preston Kelly	OUT OF TOWN

GUESTS

Jamie Dymond-Brooks	Jim Stangel
Brent Gotsch	Tom Mitchell
Mike Brooks	David Goldstein
Shane Rennison	Emma Pompeii

- **Jamie Dymond-Brooks**, Parks and Recreation Director, presented a **review** of recent completed events and the remaining 2015 events. She also shared with the Board the planned events for 2016.
- **Tom Mitchell** thanked the Town Board for all their work at the new ballfields at the **Route 42 Park**. Tom is in hopes that they will be playing there next spring.
- **David Goldstein**, low bidder on the **roof replacement on the old highway garage**, was concerned about weather effecting the timing of the job.
- **Brent Gotsch**, chairman of the **Zoning Board of Appeals**, updated the Town Board on the upcoming ZBA meeting concerning a lot line adjustment
- **Jim Stangel**, chairman of the **Planning Board**, updated the Board on last Planning Board meeting.
- **Emma Pompeii** and **Shane Rennison** were present tonight to fulfill their **Government Class requirement**.

MINUTES OF PREVIOUS MEETING (S)

Minutes of the Regular Meeting held on November 11, 2015 was ACCEPTED as corrected on motion by Councilman Chris Mathews, seconded by Councilman Jesse Noren, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

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SUPERVISOR'S RECEIPTS AND DISBURSEMENTS REPORT

The Supervisor's Report for the month of November 2015 was ACCEPTED AS RECEIVED and filed on motion by Councilman Chris Mathews, seconded by Councilman Michael Mullen, put to a vote and UNANIMOUSLY CARRIED.
VOTE: AYES 5 NAYS 0.

TOWN CLERK DECALS AND MONTHLY FEE REPORT

ACCEPTED AS SUBMITTED to be filed on motion by Councilman Chris Mathews, seconded by Councilman Jesse Noren, put to a vote and UNANIMOUSLY CARRIED.
VOTE: AYES 5 NAYS 0.

TOWN CLERK MONTHLY PETTY CASH REPORT

ORDERED RESTORED TO \$200.00 by the amount of \$29.05 used for Veteran's Day refreshments on motion by Councilman Jesse Noren, seconded by Councilman Michael Mullen, put to a vote and UNANIMOUSLY CARRIED.
VOTE: YES 5 NAYS 0.

REPORTS AND MATTERS OF TOWN OFFICIALS

CODE ENFORCEMENT OFFICER REPORT

Monthly Receipts Report and Mileage Log and Inspection Report for the month of November 2015 has been filed with the Town Clerk.
Code Enforcement Officer Keith Stryker:

1. Logged 271 Miles and took in \$1,446.20
2. 9 Building Permits, 102 for the year
3. 11 Cert of Occupancy/Compliance for the month, 80 for the year
4. 0 Complaints, 3 for the year
5. 0 Violations, 13 for the year
6. 4 Municipal Searches, 48 for the year
7. 0 Fire Inspection, 24 for the year
8. 1 Junk Yard Permit Renewal for 2015
9. 1 Mobile Home Park Permit Renewal for 2015
10. Completed 30 hours of required CEO training for 2015

HIGHWAY SUPERINTENDENT

1. Highway Superintendent Preston Kelly reported that the new truck has been completed and is on its way to Hudson River Truck and Trailer.

PLANNING BOARD

Meeting Minutes for November 4, 2015 and Agenda for December 12, 2015 have been filed with the Town Clerk.

ZONING BOARD OF APPEALS

Public Notice of Public Hearing on December 15, 2015 for Brown Family Partnership.

**TOWN OF NEVERSINK TOWN BOARD
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DECEMBER 9, 2015**

FILINGS AND CORRESPONDENCE FILED WITH TOWN CLERK

1. Letter requesting 30 day waiver of the waiting period for application of liquor license for Eureka Market and Café.
 2. Request from Comptroller's Office for Justice Court update – no changes.
 3. From Sullivan County Clerk's Office:
 - a. Subdivision Map for Murphy
 - b. Survey Map of Revised Lot Improvement for Garigliano, Michael, Walter and Andrew
 4. From Sullivan County Division of Planning and Environmental Management certificates of Continuing Education training (given to PB/ZBA Clerk for filing):
 - a. Forest Darder – 4 hours
 - b. Andrew Schwartz – 4 hours
 - c. Keith Stryker – 4 hours
 - d. Jim Wells – 2 hours
 - e. Dave Forshay – 2 hours
 - f. Chris Mathews – 2 hours
 5. Updated Highway Systems Inventory for 2015
- Items were ORDERED LOGGED and FILED on motion by Councilman Richard Coombe Jr., seconded by Councilman Jesse Noren, put to a vote and UNANIMOUSLY CARRIED.
VOTE: AYES 5 NAYS 0.

TOWN ATTORNEY

1. Town Attorney Walter Garigliano has two Introductory Local Laws for the Board's consideration. The first is a Local Law authorizing the real property tax exemption for persons 65 years of age or older as provided for in Real Property Tax Law §467, and by increasing the maximum income eligibility as detailed in Real Property Tax Law §467 (3). The following resolution was introduced:

**TOWN OF NEVERSINK
RESOLUTION NO. 32 OF 2015
INTRODUCTORY RESOLUTION FOR
INTRODUCTORY LOCAL LAW NO. 5 OF THE YEAR 2015
TO ENACT A LOCAL LAW AUTHORIZING A REAL PROPERTY TAX EXEMPTION
FOR PERSONS SIXTY-FIVE YEARS OF AGE OR OLDER AS PROVIDED FOR IN
REAL PROPERTY TAX LAW §467 AND BY INCREASING THE MAXIMUM INCOME
ELIGIBILITY AS DETAILED IN REAL PROPERTY TAX LAW §467 (3)**

At a meeting of the Town Board of the Town of Neversink, Sullivan County, New York, held at the Town of Neversink Town Hall, 273 Main Street, Grahamsville, New York 12740, in said town, on the 9th day of December, 2015 at 7:30 p.m. prevailing time.

**TOWN OF NEVERSINK TOWN BOARD
REGULAR MEETING
DECEMBER 9, 2015**

The meeting was called to order by Supervisor Mark McCarthy and upon roll being called the following were:

	PRESENT	ABSENT
Supervisor Mark McCarthy	X	
Councilman Chris Mathews	X	
Councilman Michael Mullen	X	
Councilman Jesse Noren	X	
Councilman Richard Coombe, Jr.	X	

The following resolution was introduced by Councilman Michael Mullen who moved for its adoption, and seconded by Chris Mathews, to wit:

WHEREAS, that Introductory Local Law No. 5 of 2015, "A Local Law Authorizing the Real Property Tax Exemption for Persons Sixty-Five Years of Age or Older as Provided for in Real Property Tax Law §467 and By Increasing the Maximum Income Eligibility as Detailed in RPTL §467 (3)" is hereby introduced before the Town Board; and

WHEREAS, that copies of the aforesaid Introductory Local Law have been laid upon the desk of each member of the Town Board.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board hold a public hearing on said Local Law at the Town of Neversink Town Hall, 273 Main Street, Grahamsville, New York at 7:15 p.m., prevailing time, on January 13, 2016; and

BE IT FURTHER RESOLVED, that the Town Clerk of the Town of Neversink publish or cause to be published a public notice in the *Ye Old Tri Valley Townsman*, of said public hearing at least five (5) day s prior to such hearing. The question of the adoption of the foregoing resolution was duly put to a vote on roll call, resulting as follows:

		AYE	NAY
Supervisor Mark McCarthy	Voting	X	
Councilman Chris Mathews	Voting	X	
Councilman Michael Mullen	Voting	X	
Councilman Jesse Noren	Voting	X	
Councilman Richard Coombe, Jr.	Voting	X	

The resolution was thereupon declared duly adopted.

Dated: December 9, 2015
Town of Neversink
Grahamsville, New York

2. The second is a Local Law Authorizing the Provisions of Real Property Tax Law §458-a (7), thereby Authorizing a "Gold Star Parent"

**TOWN OF NEVERSINK TOWN BOARD
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Exemption. The Town Board made the decision not to go forward with this Introductory Local Law as there is no known property at this time in the Town that would qualify for it.

EXECUTIVE SESSION

Town Attorney Walter Garigliano is asking to enter into **Executive Session** to discuss **possible litigation against the Town of Neversink concerning the earthwork contract.**

The Board entered into Executive Session at 8:05 pm on motion made by Councilman Michael Mullen, seconded by Councilman Jesse Noren, to discuss possible litigation against the Town of Neversink concerning the earthwork contract, put to a vote and UNANIMOUSLY CARRIED.
VOTE: AYES 5 NAYS 0.

The Board returned from Executive Session at 8:40 pm on motion made by Councilman Michael Mullen, seconded by Councilman Jesse Noren, put to a vote and UNANIMOUSLY CARRIED.
VOTE: AYES 5 NAYS 0.

SUPERVISOR

1. Bookkeeper and Budget Officer Teri Lockhart was present to review the funding of the Park Capital Project and the funding for the construction of a replacement roof on the old highway garage. The following resolution is necessary to create a Building and Capital Reserve Fund:

**TOWN OF NEVERSINK
RESOLUTION NO. 33 OF 2015
Building and Improvement Capital Reserve Fund**

Resolved, that pursuant to Section 6-g of the General Municipal Law, as amended, there is hereby established a capital reserve fund to be known as the “ Building and Improvement Capital Reserve Fund “ (hereinafter “Reserve Fund “). The purpose of this Reserve Fund is to accumulate moneys to finance the cost of a type of capital improvement. The type of capital improvement to be financed from the Reserve Fund is for reconstruction and improvement of a building, and

Whereas, the chief fiscal officer is hereby directed to deposit and secure the moneys of this Reserve Fund in the manner provided by Section 10 of the General Municipal Law. The chief fiscal officer may invest the moneys in the Reserve Fund in the manner provided by Section 11 of the General Municipal law, and consistent with the investment policy of the Town of Neversink. Any interest earned or capital gains realized on the moneys so deposited or invested shall accrue to and become part of the Reserve Fund. The chief fiscal officer shall account for the Reserve Fund in a manner which maintains the separate identity of the Reserve Fund and shows the date and amount of each sum paid into the fund, interest earned by the fund, capital gains or

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losses resulting from the sale of investments of the fund, the amount and date of each withdrawal from the fund and the total assets of the fund, showing cash balance and a schedule of investments, and shall, at the end of each fiscal year, render to the Board a detailed report of the operation and condition of the Reserve Fund, and

Whereas, except as otherwise provided by law, expenditures from this Reserve Fund shall be made only for the purpose for which the Reserve Fund is established. No expenditure shall be made from this Reserve Fund without the approval of this governing board and such additional actions or proceedings as may be required by Section 6-g of the General Municipal Law or any other law.

Further Resolved, that this resolution is subject to mandatory referendum pursuant to subdivision 4 of Section 6-g of the General Municipal Law.

Moved By: Councilman Michael Mullen

Seconded By: Councilman Jesse Noren

Adopted: Unanimously

Dated: December 9, 2015

2. The following resolution is to transfer the funds from the General Equipment Capital Reserve Fund to the Building and Improvement Capital Reserve Fund, which is subject to permissive referendum. The Public Hearing will be held on December 29, 2015 at 7:15 pm.

**TOWN OF NEVERSINK
RESOLUTION NO. 34 OF 2015
SUBJECT TO PERMISSIVE REFERENDUM**

Whereas, the Town of Neversink, Town Board would like to transfer \$100,000.00 from the General Equipment Capital Reserve to the Building and Improvement Capital Reserve, and

Whereas, the transfer of \$100,000.00 from General Equipment Capital Reserve is subject to Permissive Referendum, and

Now, Therefore be it resolved that the Town Board authorizes the Supervisor to start the Permissive Referendum procedure, and the date of the Public Hearing to be held will be December 29, 2015 at 7:15 pm.

Moved by: Councilman Michael Mullen

Seconded by: Councilman Jesse Noren

And Adopted on Motion: December 9, 2015

3. The following resolution is to use funds in the Building and Improvement Capital Reserve Fund to pay for the construction of a replacement roof on the

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old highway garage which is subject to permissive referendum. The Public Hearing will be held on December 29, 2015 at 7:15 pm.

**TOWN OF NEVERSINK
RESOLUTION NO. 35 OF 2015
PERMISSIVE REFERENDUM FOR TRUSS ROOF ON OLD TOWN BARN**

Whereas, the Town of Neversink, Town Board would like to transfer \$87,000.00 from the Building and Improvement Capital Reserve for a new roof on the older Highway Garage, and

Whereas, the transfer of \$87,000.00 from Building and Improvement Capital Reserve is subject to Permissive Referendum, and

Now, Therefore be it resolved that the Town Board authorizes the Supervisor to start the Permissive Referendum procedure, and the date of the Public Hearing to be held will be December 29, 2015 at 7:15pm.

Moved By: Councilman Michael Mullen

Seconded By: Councilman Jesse Noren

Adopted: Unanimously

Dated: December 9, 2015

4. The following resolution is to temporarily borrow funds from the general fund in the amount of \$300,000.00 to pay for current expenses associated with the Park Capital Project and the construction of a replacement roof on the old highway garage.

**TOWN OF NEVERSINK
RESOLUTION NO. 36 OF 2015
BUDGET AMENDMENT**

Whereas, the Town Board wishes to temporarily borrow from General Fund \$300,000.00. The amount of \$ 250,000.00 for the Park Capital Project for current expenses and \$50,000.00 for the new roof on the old Highway garage current expenses,

Now, therefore be it resolved that the Town Board authorizes the Supervisor to temporarily borrow the \$300,000.00 and the following budget amendments be made;

A391 Due from Park Capital Proj- \$250,000.00

A391 Due from Building and Improvement Capital Reserve- 50,000.00

A202 Cash in Savings, General Fund- 300,000.00

H-1-202 Cash in Savings, Bldg & Improvement Capital Reserve 50,000.00

H-1-630 Due to General Fund- 50,000.00

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H-3-202 Cash in Savings, Park Capital Project-	250,000.00
H-3-630 Due to General Fund-	250,000.00

Moved by: Councilman Richard Coombe Jr.
Seconded by: Councilman Michael Mullen
And Adopted on Motion: December 9, 2015

5. The following four resolution are budget amendments for the Board's consideration:

**TOWN OF NEVERSINK
RESOLUTION NO. 37 OF 2015
BUDGET AMENDMENT**

Whereas, Town of Neversink Town Board approved and opened a Statutory Installment Bond of \$500,000.00 on June 12, 2015 with Catskill Hudson Bank for the Park Capital Project, and

Whereas, Dec. 12, 2015 Interest is payable for \$4,925.00 on the Bond and needs to be transferred to H9710.7 Statutory Bonds Interest, and the \$ 4,925.00 needs to be transferred from H7110.2 Park Capital Project, Outlay,

Now, Therefore be it Resolved that the Town Board authorizes the Supervisor to make the budget transfer of \$4,925.00 to H79710.7 Statutory Bond Int, and move from H7110.2 Park Capital Project Outlay, and that the following budget amendment be made;

H960- Appropriation-	4,925.00
H7110.2-Park Cap Project, Outlay-	4,925.00
H960- Appropriation-	4,925.00
H9710.7 Statutory Bond Int-	4,925.00

Moved by: Councilman Jesse Noren
Seconded by: Councilman Michael Mullen
And Adopted on Motion: December 9, 2015

**TOWN OF NEVERSINK
RESOLUTION NO. 38 OF 2015
BUDGET AMENDMENT**

Whereas, The Town of Neversink Historian has received approval of an Educational Resource Grant that was awarded from the Stream Management Implementation Program, for the conservation of two historic land use maps for the amount of \$ 5,430.00,

**TOWN OF NEVERSINK TOWN BOARD
REGULAR MEETING
DECEMBER 9, 2015**

Now Therefore be it resolved, that the Town Board authorizes the Supervisor to increase A2770 Miscellaneous Income (Historian Grant) for 5,430.00 and increase A7510.4 Historian, Contractual Expenses for 5,430.00, and that the following budget amendment be made:

A510 Estimated Revenue - \$ 5,430.00
 A2770 Misc.Income (Historian Grant)- 5,430.00
 A960 Appropriations- 5,430.00
 A7510.4 Historian, Cont. Exp. - 5,430.00

Moved by: Councilman Richard Coombe Jr.
Seconded by: Councilman Michael Mullen
And Adopted on Motion: December 9, 2015

**TOWN OF NEVERSINK
RESOLUTION NO. 39 OF 2015
BUDGET AMENDMENT**

Whereas, the Town of Neversink Town Board created A687 Compensated Absences in 2013, for vacation or sick leave time that will be expected to be paid out to employees that retire from the Town. The funds coming from Appropriated Fund Balance, and

Whereas, they wish to transfer additional funds, \$ 37,000.00 from General Fund Balance, and \$4,000.00 from Highway Fund Balance,

Now Therefore Be It Resolved, that the Town Board authorizes the Supervisor to transfer a total of \$41,000.00 from General Fund, Appropriated Fund Balance A599, and move into Compensated Absences A687; the breakdown as follows: \$4,000.00 from Highway Fund Balance DA599 into DA9901.9 Transfer to other Funds (General Fund), and \$ 37,000.00 currently in A599 General Fund Balance, and that the following budget amendment be made;

DA599 Highway Fund Balance- \$ 4,000.00
 DA960- Appropriations- 4,000.00
 DA9901.9 Transfer to other Funds (General)- 4,000.00

A980 Revenue- \$ 4,000.00
 A5031 Interfund Transfer- 4,000.00
 A202 Cash- Savings - 4,000.00

A599 Appropriated Fund Balance- \$ 41,000.00
 A960 Appropriations- 41,000.00
 A9901.9- Transfer to other Funds (Comp. Absences)- 41,000.00

**TOWN OF NEVERSINK TOWN BOARD
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A522 Expenditure- \$ 41,000.00
A687 Compensated Absences- 41,000.00

Moved by: Councilman Michael Mullen
Seconded by: Councilman Jesse Noren
And Adopted on Motion: December 9, 2015

**TOWN OF NEVERSINK
RESOLUTION NO. 40 OF 2015
BUDGET AMENDMENT**

Whereas, the Town of Neversink employed part time seasonal help to assist the 2015 Renaissance Program at a cost of 1,561.60, and the total cost for 2015 was \$2,567.47, and

Whereas, the balance of \$ 1,005.87 has been paid by a check from the Renaissance Committee to reimburse the Town of Neversink, the appropriation for A7110.1 Parks, Personal Services needs to be increased by \$ 943.40, and A9030.8 Social Security needs to be increased by \$ 62.47,

Now Therefore Be It Resolved that the Town Board authorizes the Supervisor to appropriate \$ 943.40 to A7110.1 Parks, Personal Services, and 62.47 to A9030.8 Social Security, with the total of 1,005.87 being received from the Renaissance Committee, and that the following budget amendment be made;

A510 Estimated Revenue -	\$ 1,005.87
A2089 Other Culture & Recreation Income –	1,005.87
A960 Appropriations -	1,005.87
A7110.1 Park, Personal Services -	943.40
A9030.8 Social Security Benefits-	62.47

Moved by: Councilman Michael Mullen
Seconded by: Councilman Chris Mathews
And Adopted on Motion: December 9, 2015

6. Russell Turner has agreed to continue being the Town of Neversink's **representative** on the **Sullivan County Fire Advisory Board for 2016.**

A motion was made by Councilman Jesse Noren, seconded by Councilman Michael Mullen to appoint Russell Turner as the representative on the Sullivan County Fire Advisory Board for 2016 put to a vote and UNANIMOUSLY CARRIED.
VOTE: AYES 5 NAYS 0.

**TOWN OF NEVERSINK TOWN BOARD
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7. The bids for the **replacement of the roof on the old highway garage** were open on **December 7, 2015 at 2:00 pm**. The low bidder was David Goldstein Construction in the amount of **\$87,000**. It is Town Engineer Glenn Smith's recommendation to award the bid to David Goldstein Construction. The following motion was made:

A motion was made by Councilman Richard Coombe Jr., seconded by Councilman Jesse Noren, to take Town Engineer Glenn Smith's recommendation and award the bid for the construction of the replacement roof on the old highway garage in the amount of \$87,000, put to a vote and UNANIMOUSLY CARRIED.
VOTE: AYES 5 NAYS 0.

TOWN OF NEVERSINK BID SUMMARY SHEET

ITEM: Town of Neversink Highway Garage Roof Replacement

DATES ADVERTISED: November 19 (Townsmen) & November 20 (Democrat), 2015

OPENING: Monday, December 7, 2015 @ 2:00 pm

Contractor Name and Address	Date Received	Total Bid Amount	Page 16 & 17	Pg 27	5% Inc.
Barone Construction Group PO Box 876 Highland, NY 12528	12/07/2015	\$192,000	X	X	X
Billman Ross & Associates 256 Bloomingburg Rd. Middletown, NY	12/07/2015	\$141,210	X	X	X
M & L Masonry 637 Thunder Hill Rd. Woodbourne, NY 12788	12/07/2015	\$152,000	X	X	X
Above Standard Construction 46 Broad St. West Hurley, NY 12491	12/07/2015	\$99,969	X	X	X
Mountain Construction Inc. 216 Radcliff Rd. Ferndale, NY 12734	12/07/2015	\$88,500	X	X	X
David Goldstein Construction 227 Clark A. Rd. Woodbourne, NY 12788	12/07/2015	\$87,000	X	X	X

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8. The **2016 Organizational Meeting** was set with the following motion:

A motion was made by Councilman Michael Mullen, seconded by Councilman Chris Mathews to set the 2016 Organizational Meeting for Tuesday, January 5, 2016 at 7:30 pm, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

9. Supervisor-elect Chris Mathews is interested in attending the New Town Officials School that is offered in January 13-15 for newly elected officials.

A motion was made by Councilman Richard Coombe Jr., seconded by Councilman Jesse Noren, authorizing any newly elected official that wish to attend the New Town Officials School that is offered by the Association of Towns on January 13-15, 2016 in Albany, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

PAYMENTS OF CLAIMS AND VOUCHERS

• Vendor Payments	\$ 1,958.58
• Voucher – Payroll	3,273.76
• Abstract #12 *	<u>58,176.32</u>
Total	\$ 63,408.66

* The Town Board removed a voucher from Abstract 12. It will be held until the December 29, 2015 recessed meeting for additional paperwork. The amount of the voucher removed was \$6,642.22.

Vouchers and Claims were reviewed by the Board and authorized to be paid on motion by Councilman Michael Mullen, seconded by Councilman Jess Noren, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

ADJOURN OR RECESS

On motion by Councilman Richard Coombe Jr., seconded by Councilman Jesse Noren, the meeting was recessed at 9:54 P.M. to reconvene on December 29, 2015 at 7:30 pm, put to a vote and UNANIMOUSLY CARRIED.

Respectfully submitted,

Lisa Garigliano, Town Clerk

**TOWN OF NEVERSINK TOWN BOARD
RECESSED TOWN BOARD MEETING
DECEMBER 29, 2015**

A recessed portion of the December 9, 2015 meeting of the Town of Neversink Town Board was called to order at 7:30 pm by Supervisor Mark McCarthy with the Pledge of Allegiance.

ROLL CALL

Board Members

Supervisor Mark McCarthy	PRESENT
Councilman Chris Mathews	PRESENT
Councilman Michael Mullen	PRESENT
Councilman Jesse Noren	PRESENT
Councilman Richard Coombe Jr.	PRESENT

SUPERVISOR

1. The following **re-appointments** were made:

- o **Zoning Board** – Lawrence Bracken

A motion was made by Councilman Chris Mathews, seconded by Councilman Richard Coombe Jr. to re-appoint Lawrence Bracken to the Zoning Board of Appeals for a five year term, 1/1/2016 to 12/31/2020, put to a vote and CARRIED.

VOTE: AYES 5 NAYS 0.

- o **Planning Board** – Thomas Ambrosino

A motion was made by Councilman Richard Coombe Jr., seconded by Councilman Jesse Noren to re-appoint Thomas Ambrosino to the Planning Board for a seven year term, 1/1/2016 to 12/31/2022, put to a vote and CARRIED.

VOTE: AYES 5 NAYS 0.

- o **Parks and Recreation Advisory Board** – Katje O’Sullivan

A motion was made by Councilman Chris Mathews, seconded by Councilman Jesse Noren to re-appoint Katje O’Sullivan to the Parks and Recreation Advisory Board for a five year term, 1/1/2016 to 12/31/20.

VOTE: AYES 5 NAYS 0.

- **Parks and Recreation Advisory Board** – Andrew Garigliano

A motion was made by Councilman Jesse Noren, seconded by Councilman Richard Coombe Jr., to appoint Andrew Garigliano to the Parks and Recreation Advisory Board for a one year unexpired term, 1/1/2016 to 12/31/2016.

VOTE: AYES 5 NAYS 0.

2. Donna Brooks sent in letter of resignation from the Parks and Recreation Advisory Board effective 12/9/2015.

**TOWN OF NEVERSINK TOWN BOARD
RECESSED TOWN BOARD MEETING
DECEMBER 29, 2015**

A motion was made by Councilman Richard Coombe Jr., seconded by Councilman Jesse Noren to accept the resignation of Donna Brooks from the Town of Neversink Parks and Recreation Advisory Board effective 12/9/2015, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

3. The Town Board discussed the Emergency Shared Services Agreement that was received from NYS DOT. It was the Board's decision to wait and speak to Highway Superintendent Preston Kelly for his input.
4. The following resolution was presented for the Boards consideration:

**TOWN OF NEVERSINK
RESOLUTION NO. 41 OF 2015
LOCAL TRANSPORTATION FUNDING**

Whereas, a reliable transportation infrastructure is vital for the safety of New York's travelling public and its economy; and

Whereas, 85 percent of New York's roads and bridges are maintained by local governments; and

Whereas, despite well-timed and targeted preventative maintenance treatments, the age and condition of many of our locally-owned transportation assets means that they are beyond preservation and in need of much more costly rehabilitation and reconstruction; and

Whereas, estimates by the State Comptroller, DOT and independent studies show a large portion of road mileage is deteriorating and many bridges in the state are rated structurally deficient and functionally obsolete; and

Whereas, the State Comptroller estimates that there will be \$89 billion in unmet local infrastructure needs over the next 20 years; and

Whereas, the New York State Association of Town Superintendents of Highways commissioned its own fifteen year analysis that indicates an annual funding gap of \$1.3 billion for the local system (excluding NYC) alone; and

Whereas, funding for our local system has been far short of what is needed and we've fallen further and further behind in maintaining the vast and aging transportation infrastructure over this long period with severe consequences for conditions ratings; and

Whereas, the New York State Consolidated Local Street and Highway Program (CHIPS) provides essential funding for every municipality in the state and is part of the New York State Department of Transportation (NYSDOT) capital program; and

Whereas, in the early 1990's the Governor and Legislature created the Dedicated Highway and

**TOWN OF NEVERSINK TOWN BOARD
RECESSED TOWN BOARD MEETING
DECEMBER 29, 2015**

Bridge Trust Fund (DHBTF) to pay for the NYSDOT capital program and the Dedicated Mass Transit Trust Fund (DMTTF) to assist with the Metropolitan Transportation Authority (MTA) and other transit systems' capital programs; and

Whereas, when the DHBTF was created, it was agreed that the NYSDOT and MTA five-year capital programs would be similar in size and would be negotiated concurrently; and

Whereas, through 2005-09, both five-year capital programs were similar in size and adopted within months of each other; and

Whereas, in 2010 the Executive and Legislature broke traditional parity and enacted a five-year capital program for the MTA but not the DOT;

NOW THEREFORE BE IT RESOLVED, that the Town of Neversink calls upon the Governor and the state Legislature to make additional state funding and resources available at levels that accurately reflect the critical needs of local roads and bridges; and increase CHIPS funding in the 2016-17 state budget; and

BE IT FURTHER RESOLVED, that the Town of Neversink calls upon the Governor, and members of the state Legislature to fully fund and submit a new NYSDOT five-year transportation capital plan; and

BE IT FURTHER RESOLVED, that the Town of Neversink calls upon the Governor and members of the state Legislature to recognize the equality of roads, bridges and transit by restoring funding equality between the MTA and NYSDOT five-year programs and by voting on the plans simultaneously.

Motion by: Councilman Chris Mathews

Seconded by: Councilman Michael Mullen

Adopted on Motion: December 29, 2015

Supervisor Mark McCarthy	voting	YES
Councilman Chris Mathews	voting	YES
Councilman Michael Mullen	voting	YES
Councilman Jesse Noren	voting	YES
Councilman Richard Coombe Jr.	voting	YES

5. The Town Board adopted two resolutions at the December 9, 2015 regular Town Board meeting and set Public Hearings for December 29, 2015 at 7:15 pm. Resolution No. 34 of 2015 was to transfer \$100,000.00 from the General Equipment Capital Reserve to the Building and Improvement Capital Reserve. Resolution No. 35 of 2015 for spending \$87,000.00 from the Building and Improvement Capital Reserve for the installation of a new roof on the Old Highway Barn. The legal notices stated they were subject to Permissive Referendum for the above, with specifics, and were posted in the

**TOWN OF NEVERSINK TOWN BOARD
RECESSED TOWN BOARD MEETING
DECEMBER 29, 2015**

Town Hall, on the Town's website and in the Townsman. There is no public hearing needed at this time and after 30 days, January 10, 2016, the funds can be expended.

PAYMENTS OF CLAIMS AND VOUCHERS

- Abstract #13 \$ 348,416.24

Total \$ 348,416.24

- Voucher submitted by bookkeeper for reimbursement of fuel for work at the fairgrounds was signed separately for a journal entry.

Vouchers and Claims were reviewed by the Board and authorized to be paid on motion by Councilman Richard Coombe Jr., seconded by Councilman Michael Mullen, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

ADJORN OR RECESS

On motion by Councilman Michael Mullen, seconded by Councilman Jesse Noren, the meeting was adjourned at 8:00 pm, put to a vote and UNANIMOUSLY CARRIED.

Respectfully Submitted,

Lisa Garigliano, Town Clerk

**TOWN OF NEVERSINK TOWN BOARD
ORGANIZATIONAL MEETING
JANUARY 5, 2016**

The Organizational Meeting of the Town Board of the Town of Neversink was called to order at 7:30 P.M. by Supervisor Chris Mathews with the Pledge of Allegiance.

ROLL CALL

Board Members

Supervisor Chris Mathews	PRESENT
Councilman Keith Zanetti	PRESENT
Councilman Michael Brooks	PRESENT
Councilman Michael Mullen	PRESENT
Councilman Richard Coombe Jr.	PRESENT

OTHER TOWN OFFICIALS

Highway Superintendent Preston Kelly	PRESENT
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GUESTS

Ken Walter

- **Ken Walter** would like to see cable service expanded in the Town, the speed limit raised on Route 55A from 45 mph to 55 mph and that the Town look into shared services whenever possible.

HIGHWAY SUPERINTENDENT

1. The Annual **Agreement for the Expenditures of Highway Moneys** for 2016 was presented for signatures and filing.

A motion was made by Councilman Michael Mullen seconded by Councilman Keith Zanetti to authorize the signing and filing of the Annual Agreement for Expenditures of Highway Money, put to a vote and UNANIMOUSLY CARRIED.
VOTE: AYES 5 NAYS 0.

2. Preston reported that the new truck has arrived at Hudson River Truck and Trailer. The plow equipment for it has not yet arrived.

ORGANIZATIONAL ITEMS:

• **THE FOLLOWING ACTIONS WERE TAKEN BY THE BOARD:**

The **Postage Meter Rate** was reset at \$1,200.00 increments on motion by Councilman Richard Coombe Jr., seconded by Councilman Michael Mullen, put to a vote and UNANIMOUSLY CARRIED.
VOTE: AYES 5 NAYS 0.

The **Town Clerk Petty Cash Fund** was set to be restored to \$200.00 each month on motion by Councilman Michael Mullen, seconded by Councilman Keith Zanetti, put to a vote and UNANIMOUSLY CARRIED.
VOTE: AYES 5 NAYS 0.

**TOWN OF NEVERSINK TOWN BOARD
ORGANIZATIONAL MEETING
JANUARY 5, 2016**

The **Regular Town Board Meeting Day and Time and place** was set to meet on the second Wednesday of each month at 7:30 P.M. at the Neversink Town Hall on motion by Councilman Keith Zanetti, seconded by Councilman Richard Coombe Jr., put to a vote and put to a vote and UNANIMOUSLY CARRIED.
VOTE: AYES 5 NAYS 0.

Payment of Monthly recurring bills and contracts as received was authorized on motion by Councilman Michael Mullen, seconded by Councilman Keith Zanetti, put to a vote put to a vote and UNANIMOUSLY CARRIED.
VOTE: AYES 5 NAYS 0.

The **Tri-Valley Townsman, now referred to as "Ye Olde Tri-Valley Townsman"** was designated as the **Official Newspaper** for the Town with the Sullivan County Democrat as additional when and if necessary, on motion by Councilman Michael Mullen, seconded by Councilman Keith Zanetti, put to a vote and UNANIMOUSLY CARRIED.
VOTE: AYES 5 NAYS 0.

The **Mileage reimbursement rate** was set to coincide with the current Federal Rate on motion by Councilman Michael Mullen, seconded by Councilman Keith Zanetti, put to a vote and UNANIMOUSLY CARRIED.
VOTE: AYES 5 NAYS 0.

The following **Banks** were named as **official depositories** on motion by Councilman Keith Zanetti, seconded by Councilman Michael Brooks, put to a vote and UNANIMOUSLY CARRIED.

- First Niagra Bank – Liberty Office
- Sterling National Bank – South Fallsburg Office
- Catskill Hudson Bank – Grahamsville Office
- Jeff Bank – Loch Sheldrake

VOTE: AYES 5 NAYS 0.

FAXING, PHOTOCOPY AND LAMINATING FEES:

On motion by Councilman Michael Mullen, seconded by Councilman Richard Coombe Jr., put to a vote and UNANIMOUSLY CARRIED, faxing fees will remain at \$1.00 for the first page and \$.25 for each additional page, photocopy fees will remain at \$.25 per sheet for 8 ½ x 11 and 8 ½ x 14 and \$.50 per sheet for 11 X 17. Color Copies will remain at \$1.00 for 8 ½ x 11 and 8 ½ x 14. Laminating fees will also remain the same for the following sizes:

8 ½ X 11 sheet	\$2.00	Luggage tag	\$2.00
Business Card	\$1.00	Credit Card	\$1.00

VOTE: AYES 5 NAYS 0.

POOL FEES:

On motion made by Councilman Michael Brooks, seconded by Councilman Keith Zanetti, put to a vote and UNANIMOUSLY CARRIED, Pool Fees will remain the same for the 2016 Pool season.

VOTE: AYES 5 NAYS 0.

**TOWN OF NEVERSINK TOWN BOARD
ORGANIZATIONAL MEETING
JANUARY 5, 2016**

TRANSFER STATION FEES:

On motion made by Councilman Keith Zanetti, seconded by Councilman Michael Mullen, put to a vote and UNANIMOUSLY CARRIED, Transfer Station Fees for 2016 will remain as follows: Solid Waste Books \$20.00, Transfer Station Permits \$10.00, Freon Removal Fee \$15.00, televisions, computers, monitors and laptops 3 SW coupons each, fluorescent bulbs 1 SW coupon each, tires 19 inches or smaller \$5.00 each, tires 20 inches and over \$25.00 each, the fee schedule for miscellaneous bulky items will remain the same.

VOTE: AYES 5 NAYS 0.

1. The following Board appointments were discussed:

SUPERVISOR APPOINTMENTS:

Ethics Committee:

Supervisor Mathews appointed the following individuals to the Ethics Committee for two year terms: Wayne Zanetti, Donald Phillips, Larry Jones and Lynn McDonald. A motion was made by Councilman Keith Zanetti, seconded by Councilman Michael Mullen, to appoint the foregoing named individuals to the Ethics Committee for a term of two years to expire 12/31/17.

VOTE: AYES 5 NAYS 0.

Committee for the Disabled:

Supervisor Mathews appointed the following individuals to the Committee for the Disabled for two year terms: Donna Flynn-Brown, Mark Williams and Kate Kelly. A motion was made by Councilman Keith Zanetti, seconded by Councilman Michael Mullen, to appoint the foregoing named individuals to the Committee for the Disabled for a term of two years to expire 12/31/17.

VOTE: AYES 5 NAYS 0.

COMMITTEE APPOINTMENTS:

Supervisor Mathews announced the following Committee Appointments for the Town Board members:

Equipment – Michael Brooks, Keith Zanetti

Beautification/Celebrations – Keith Zanetti, Michael Mullen

Personnel – Michael Mullen, Richard Coombe Jr.

Finance – Michael Mullen, Richard Coombe Jr.

Solid Waste – Keith Zanetti

Planning Board/Zoning – Michael Brooks

Cable Services – Michael Brooks

Representative to Committee for the Disabled – Michael Brooks

Representative to the Ethics Committee – Michael Brooks

Representative to Emergency Services – Michael Mullen

Americans with Disabilities Act Representative – Michael Brooks

Veterans Organization Liaison Representative – Michael Mullen

Real Property Tax – Richard Coombe Jr.

Parks and Recreation – Michael Mullen

Real Property Litigation – Richard Coombe Jr., Keith Zanetti

A motion was made by Councilman Richard Coombe Jr., seconded by Councilman Keith Zanetti, to approve the above listed Supervisor Committee

**TOWN OF NEVERSINK TOWN BOARD
ORGANIZATIONAL MEETING
JANUARY 5, 2016**

Appointments for Town Board Members, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

2. The following salaries of elected and appointed officials with the frequency of payment were discussed.

**ELECTED – APPOINTED POSITIONS
SALARY
PAY FREQUENCY
2016**

Supervisor-Christopher Mathews-\$21,581-annual-bi-weekly
Budget Officer-Teri Lockhart-\$5,113-annual-monthly
Deputy Supervisor-Richard Coombe Jr.-no compensation
Councilman-Michael Mullen-\$4,704-annual-bi-weekly
Councilman-Michael Brooks-\$4,704-annual-bi-weekly
Councilman-Keith Zanetti-\$4,704-annual-bi-weekly
Councilman-Richard Coombe, Jr.-\$4,704-annual-bi-weekly
Town Justice-Barbara Garigliano-\$8,800-annual-bi-weekly
Town Justice-Brian Edwards-\$8,800-annual-bi-weekly
Assessor-Bryan Delaney-\$27,193-annual-bi-weekly
Town Clerk-Lisa Garigliano-\$44,962-annual-bi-weekly
Registrar of Vital Statistics-Lisa Garigliano -\$1,246 -annual-bi-weekly
Registrar of Vital Statistics-Janis Offringa - \$648- annual – bi-weekly
Superintendent of Highways-Preston Kelly-\$74,112-annual-bi-weekly
Deputy Town Clerk FT-Janis Offringa -\$33,883-annual-bi-weekly
Janis Offringa-Longevity-\$325.00
Clerk-PT-as needed within budget limits-RoseAnn Knox-\$14.23 per hr.-bi-weekly
* Note - The Clerk PT is authorized to work up to 17 ½ hours per week on a regular basis, if needed Jan. 1 through April 2nd.
Clerk to the Courts PT-Deborah Shaver-\$14.23 per hr.-bi-weekly
Deputy Highway Superintendent-Gary Lockhart -Reg. Time-\$28.57 per hr.-Over Time- \$42.86 per hr.-bi-weekly
Gary Lockhart-Longevity- \$1,725.00
Account Clerk FT-Brenda Devore-\$36,527-annual-bi-weekly
Bookkeeper to Supervisor-Teri Lockhart-\$27,193-annual-monthly
Sr. Account Clerk-Geri Gorton-\$33,176-annual-bi-weekly
Geri Gorton-Longevity-\$325.00
Clerk to Planning Board PT-Geri Gorton-\$50 stipend per board meeting
Clerk to ZBA-PT-Geri Gorton-\$50 stipend per board meeting
Cleaner (Town Hall) PT-Rhonda Hough-\$14.23 per hr.-bi-weekly
Grounds Keeper (Town Hall Complex) PT-Benjamin Knight-\$23.67 per hr.-bi-weekly
Transfer Station Attendant PT-Charles Clark-\$15.80 per hr.-bi-weekly
Transfer Station Attendant PT-Dave Drown-\$15.80 per hr.-bi-weekly
Transfer Station Attendant PT Temp.-James Minarsky - \$13.91 per hr.-bi-weekly
Transfer Station Attendant PT Temp.-James Houghtaling - \$13.91 per hr.-bi-weekly
Town Attorney-PT-Walter Garigliano-\$22,000-annual-bi-weekly
Plus \$150.00 per hr. for litigation

**TOWN OF NEVERSINK TOWN BOARD
ORGANIZATIONAL MEETING
JANUARY 5, 2016**

Special Prosecutor PT-Kenneth Klein-\$6,000-annual-bi-weekly
Attorney to the Planning Board-PT-Kenneth Klein-\$3,800-annual-bi-weekly
Attorney to the ZBA PT-Kenneth Klein-\$3,600-annual-bi-weekly
Assistant Town Attorney PT-Kenneth Klein-\$125.00 per hr. for litigation
Parks Superintendent PT-Kenneth Curry-\$5,941-annual-bi-weekly
\$17.86 per hr. for work outside of job specifications
Parks Maintenance PT-(A7140.1-LL field) Thomas Mitchell-\$17.86 per hr.-April 1-
Oct. 30-bi-weekly-not to exceed 10 hours per week
Parks Maintenance PT-(A7110.1-Fairgrounds) Thomas Mitchell- \$17.86 per hr.-April
1-Oct. 30-bi-weekly-not to exceed 30 hours per week
Dog Control Officer PT-Danita Kristoff-\$10,038-annual-bi-weekly
Deputy Dog Control Officer (Pound) PT-Geraldine Gorton-\$14.23 per hr.-min. of two
hours-bi-weekly
Cemetery Maintenance PT (3x/year)-Benjamin Knight-\$1,592.00-annual-bi-weekly
Town Historian PT-Carol Smythe-\$3,548 -annual-bi-weekly
Engineer for Town Glenn Smith-Fee Basis-\$115 per hr.
Code Enforcement Officer Keith Stryker-\$27,193-annual-bi-weekly-w/flexible hrs.
average of 17 ½ hrs. per week
Health Officer PT-Julie Starner-\$2,656-annual-bi-weekly
Board of Assessment Review Member (3)-\$80 per session-abstract
Clerk to Board of Assessment Review Janis Offringa -\$14.23 per hr.-bi-weekly
Recreation Director PT-Jamie Brooks-\$11,897- annual - bi-weekly
Baseball Commissioner-Thomas Mitchell-\$2,286-annual
Softball Commissioner-Cathy Russo-\$1,407-annual
T-Ball Commissioner-Jill Knox-\$662-annual
Pool Opening Maintenance PT-temp.-as needed for opening pool-\$17.86 per hr.-bi-
weekly
Pool Lifeguards seasonal-\$9.50 per hr.-bi-weekly-plus 25 cents for each returning
year not to exceed \$11.25 per hr.
Pool Director Janet Carey-\$6,997-annual-bi-weekly
AM Swim Director Janet Carey-\$2,981-annual
Assistant Pool Director seasonal-\$10.25 per hr.-bi-weekly-plus 25 cents for each
year returning not to exceed \$12.00 per hr.

On motion by Councilman Keith Zanetti, seconded by Councilman Michael Brooks, put to a vote and UNANIMOUSLY CARRIED, the foregoing list of persons were appointed to the positions named, salaries set and frequency of pay.
VOTE: AYES 5 NAYS 0.

SUPERVISOR:

1. Supervisor Mathews and the Town Board discussed the need for additional **PT Temporary Transfer Station Attendants** to fill in as needed.

A motion was made by Councilman Richard Coombe Jr., seconded by Councilman Michael Mullen to authorize the Town Clerk to advertise in the Townsman for PT Temporary Transfer Station Attendants, put to vote and UNANIMOUSLY CARRIED.
VOTE: AYES 5 NAYS 0.

**TOWN OF NEVERSINK TOWN BOARD
ORGANIZATIONAL MEETING
JANUARY 5, 2016**

2. Mr. Mathews gave an update on the progress of the **replacement roof** on the **old Town Barn**. An item was left off of the bid specs for the metal roof. A change order is being prepared by Town Engineer Glen Smith.
3. For the year 2016, the Town will continue to offer each Transfer Station Permit holder **two free anytime loads** of C&D during the year.
4. The **Stream Management Lease Agreement for 2016** is ready to be signed by the Supervisor.

A motion was made by Councilman Michael Mullen, seconded by Councilman Michael Brooks authorizing Supervisor Chris Mathews to sign the Stream Management Lease for 2016, put to a vote and UNANIMOUSLY CARRIED.
VOTE: AYES 5 NAYS 0.

5. The **repairing** of the **bathrooms** in the **pavilion** at the **fairgrounds** were discussed. A resident needing community service hours is available to help but is only available on weekends. The Board discussed this and decided that there will not be anyone available on weekends to supervise this person. Another concern is the insurance part of this. Supervisor Mathews will work on a definitive scope of work for the repairs to the pavilion bathrooms.
6. The Town Board discussed the need for a **maintenance person** to take care of Town owned buildings and parklands. It was suggested that everyone make list of jobs in need of doing and email them to the Town Clerk who will compile a list.

ADJOURN OR RECESS:

On motion by Councilman Richard Coombe Jr., seconded by Councilman Keith Zanetti, the meeting was adjourned at 9:04 P.M. put to a vote and UNANIMOUSLY CARRIED.

Respectfully submitted,

Lisa Garigliano, Town Clerk

Account#	Account Description	Fee Description	Qty	Local Share
A1255	Supervisor	Laminating	3	6.00
		Marriage License	1	7.50
		Photocopies	123	30.75
		Sub-Total:		\$44.25
A1603	Supervisor	Certified Birth	1	10.00
		Certified Death	2	20.00
		Sub-Total:		\$30.00
A2110	Supervisor	ZBA Public Hearing Fees	1	72.15
		Sub-Total:		\$72.15
A2115	Supervisor	Sub Division Fees	2	75.00
		Sub-Total:		\$75.00
A2130	Supervisor	Coupon Book C/ D	4	120.00
		Coupon Book S/ W	309	6,180.00
		Land Fill Tires	2	55.00
		Landfill Freon Removal Fee	3	45.00
		Landfill Temporary	14	871.00
		Permits	3	30.00
		Sub-Total:		\$7,301.00
A2401	Supervisor	Bank Interest Received	1	0.37
		Sub-Total:		\$0.37
A2544	Dog Licensing	Exempt Dogs	1	0.00
		Female, Spayed	20	30.00
		Male, Neutered	13	19.50
		Male, Unneutered	7	52.50
		Sub-Total:		\$102.00
A2590	Supervisor	Building Permits	7	509.10
		Municipal Search	3	105.00
		Sub-Total:		\$614.10
A2701	Supervisor	Ornaments	2	10.00
		Sub-Total:		\$10.00

Total Local Shares Remitted: \$8,248.87

Amount paid to: N Y S Health Dept _____ 22.50

Amount paid to: NYS Ag. & Markets for spay/neuter program _____ 54.00

Total State, County & Local Revenues: \$8,325.37

Total Non-Local Revenues: \$76.50

To the Supervisor:

Pursuant to Section 27, Sub 1, of the Town Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by me, Lisa Garigliano, Town Clerk, Town of Neversink during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.

Supervisor Date

Lisa Garigliano 1/4/16

Town Clerk Date

**TOWN OF NEVERSINK TOWN CLERK
PETTY CASH REPORT
12/10/2015 – 01/13/2016**

Cash on Hand		\$ 170.95
Amount Received		<u>29.05</u>
	TOTAL	\$ 200.00

DISBURSEMENTS:
none

-0-

REMAINING CASH ON HAND	\$ 200.00
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Lisa Garigliano, Town Clerk

Permit Monthly Report

From : December 01, 2015 To : December 31, 2015

<u>Document #</u>	<u>Issue Date</u>	<u>Owner</u>	<u>Document Type</u>	<u>Property Location</u> <u>SBL</u>	<u>Valuation</u>	<u>Amount</u>
November						
15099	11/12/2015	Neversink Agriculture Soc	Demolition	499 Main Street 26.-1-55.1	\$0.00	\$0.00
DEMOLITION OF 3 WOOD FRAME AGRICULTURAL STRUCTURES BY TON. DEBRIS TO BE REMOVED FROM THE LOCATION AND DISPOSED OF IN A LAWFULL MANNER. IN COMPLIANCE WITH DOL ASBESTOS CODE RULE # 56.						
15102	11/19/2015	Philippe Farran	Res. Alter/Renovate	9 Grants Rd 41.-1-28	\$1,000.00	\$40.00
ALTERATION OF A 26 X 32 EXISTING 2 CAR GARAGE INTO A WORKSHOP / BATHROOM AND 1 CAR GARAGE. 6 X 32 (192 SF) ADDITION TO THE REAR OF GARAGE FOR STORAGE.						

November Total : \$1,000.00 \$40.00

<u>Document #</u>	<u>Issue Date</u>	<u>Owner</u>	<u>Document Type</u>	<u>Property Location</u> <u>SBL</u>	<u>Valuation</u>	<u>Amount</u>
December						
15106	12/3/2015	Henry Steele	Res. Modular	79 Church Rd 13.-1-33.2	\$202,373.00	\$267.40
NEW CONSTRUCTION OF A SF / ONE STORY, RANCH STYLE MODULAR HOME, 2 BR, 2 BATH OVER A FULL UNFINISHED MASONRY BASEMENT. INCLUDES A 2 CAR GARAGE IN THE BASEMENT AREA, 6 X 16 OPEN REAR DECK (96 SF), 6 X 18 (108 SF) COVERED FRONT DECK. HOUSE SF (1265 SF) APRVD SEPTIC.						
15107	12/3/2015	Claudiu Secara	Res. Accessory	80 Pole Rd 13.-1-8	\$7,000.00	\$56.70
NEW CONSTRUCTION OF A 18 X 21 (378 SF) HUNTING / FISHING CABIN AS DEFINED BY THE NYS DOS -A "hunting and fishing cabin" is defined, in the regulations of the Adirondack Park Agency (APA), as "a cabin, camp or lean-to or other similar structure designed for occasional occupancy for hunting, fishing, or similar purposes." These buildings are not "single family dwellings" in the APA regulations. These structures do not have connections to public utilities (i.e., no commercial electric power nor telephone service).						

<u>Document #</u>	<u>Issue Date</u>	<u>Owner</u>	<u>Document Type</u>	<u>Property Location</u>	<u>Valuation</u>	<u>Amount</u>
15108	12/15/2015	Wells Fargo Bank, NA MACHINE DEMOLITION OF A SW MOBILE HOME. SEPTIC TO BE FILLED IN AND ELECTRICAL HAS BEEN SECURED. CLEANUP OF APX. 300 YARDS OF DEBRIS AND 300 TIRES. ALL DEBRIS TO BE REMOVED FROM THE PROPERTY AND DISPOSED OF IN A LAWFULL MANNER.	Demolition	SBL 758 Thunder Hill Rd 43.-1-13.1	\$20,000.00	\$25.00
15109	12/22/2015	Warren Graham REPLACEMENT INSTALLATION OF A DEFECTIVE OVERHEAD ELECTRICAL SERVICE WITH A 200 AMP UNDERGROUND SERVICE FOR AN EXISTING MOBILE HOME.	Electric	374 Main St 27.-1-6	\$5,000.00	\$50.00
15110	12/17/2015	Gloria Stevens NEW INSTALLATION OF A GENERAC 14KW, PROPANE FIRED STANDBY GENERATOR AND RELATED ELECTRICAL. INSTALLATION AS PER MANUFACTURER SPEC. ELECTRICAL AND FUEL GAS INSPECTION BY AUTHORIZED THIRD PARTY AGENCY.	Electric	107 Rennison Rd 40.-1-21.25	\$10,000.00	\$50.00
				December	Total :	\$244,373.00
				Reporting Period Total:		\$489.10
				Year-to-Date :		\$11,500.12

Complaint Action Summary

12/1/2015 - 12/31/2015

Complaint #: <All>

Owner: < All >

Complaint #: V15014

Type: Construction w/o Permit

Status: Open

Location: 1544 State Route 55 A

Identifier: 19.-1-24

Open Date: 12/29/15

Owner: Deborah True

Nature Of Complaint:

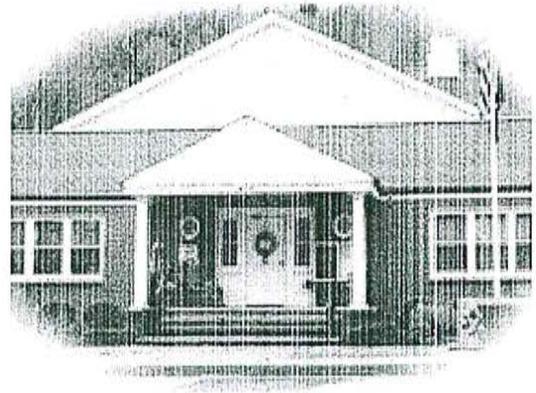
Action Type	Action Date	Action Information
Violation	12/29/15	Required Permits. A permit shall be required prior to the erection, addition, demolition or alteration of any building or portion thereof; prior to the installation of a solid-fuel burning heating appliance, chimney or flue; prior to the change or extension of a nonconforming use. It shall be unlawful for any person to commence work for the erection or alteration of a building or for a change in land use until a permit has been duly issued. (5) DEMOLITION. Permits for purposes of demolishing a structure may be issued by the Code Enforcement Officer and shall be for a period not to exceed 60 days. Open 12/29/15

Notes: RENTER GARBAGE COMPLAINT - LEFT SIDE , REAR DECK / ROOF STRUCTURE NO PERMIT, HOT TUB, ELECTRICAL UNSPECTED.

Inspection 12/14/12 Inspector: Keith Stryker | Result: Fail

Notes: RENTER GARBAGE COMPLAINT - LEFT SIDE DECK, REAR DECK / ROOF , HOT TUB ELECTRICAL, NO PERMIT OR INSPECTIONS. KS CEO

Building Department Receipts
Town of Neversink
273 Main Street, P. O. Box 307
Grahamsville, NY 12740



Building Department
845 985 2262x302
Fax 845 985 7686

	Date	Type	Amount
Robert Lander II	12/1/2015	Municipal Search	\$35.00
River Realty Services	12-3-2015	Municipal Search	\$35.00
B & K Abstract Corp.	12/10/2015	Municipal Search	\$35.00
Roadside Rest Mobile Home Park	12/10/2015	M H Park Fee	\$20.00

Total Receipts \$125.00

Fleet Vehicle - Month December Year 2015

DATE	DEPARTMENT	NAME	DESTINATION	OUT	IN	TOTAL MILES
12/1/15	CEO	1A	INSP.	6570	6589	19
12/3/15	CEO	1A	INSP.	6589	6625	36
12/8/15	CEO	1B	INSP.	6605	6665	40
12/10/15	CEO	1A	INSP.	6665	6682	17
12/15/15	CEO	1A	INSP.	6682	6694	12
12/15/15	CEO	1B	INSP. 5 gal	6694	6763	69
12/17/15	CEO	1B	INSP.	6763	6812	49
12/22/15	CEO	1A	INSP.	6812	6815	3
12/24/15	CEO	1B	INSP.	6815	6863	48
12/28/15	CEO	1A	Pickup Taxes Newark	6863	6879	16
12/29/15	CEO	1B	INSP. 9 gal. gas	6879	6872	93
12/29/15	CEO	1A	INSP.	6872	6876	4
12/30/15	CEO	1A	INSP.	6876	6983	7
12/31/15	CEO	1A	INSP.	6983	7001	18

19.00 +
 36.00 +
 40.00 +
 17.00 +
 12.00 +
 69.00 +
 49.00 +
 3.00 +
 48.00 +
 16.00 +
 4.00 +
 7.00 +
 13.00 +
 558.00 T CEO
 558.00 +
 93.00 + TC
 431.00 TOTAL MILES
 7,001.00 +
 6,570.00 -
 431.00 TOTAL MILES

**TOWN OF NEVERSINK
PLANNING BOARD
P.O. Box 307 - 273 Main Street
Grahamsville, NY 12740
(845) 985-2262 / fax (845) 985-7686**

MEETING MINUTES

DECEMBER 2, 2015

The regular meeting of the Town of Neversink Planning Board was called to order at 7:00 PM by Chairman James Stangel with the Pledge of Allegiance.

A motion to approve the minutes of the previous meeting as corrected was made by Dave Forshay, seconded by Bob Botsford, was put to a vote and carried with all in favor.

PRESENTATIONS:

9.-1-15.1 & 9.-1-12 & 13 – **Brown Family Partnership, L.P.** - Revised Lot Improvement- Located at 575 and 595 Claryville Rd. Neversink Anthony Siciliano was present as representative. ZBA public hearing is scheduled for December 15, 2015. Anthony is looking for the ability for Jim to sign the maps before the end of the month as long as there is a favorable outcome at the public hearing and regular ZBA meeting on the 15th of December. After a short discussion a motion to approve the lot improvement pending the favorable outcome from the ZBA meeting was made by Dave Forshay, seconded by Andrew Schwartz and carried with all in favor.

45.-1-22.4 – **Barringer** – 2 lot subdivision – located on route 42 in Grahamsville. The file was not complete with the owner's authorization form from Ross Barringer who is the owner. Ross had a mini stroke just before the paperwork was completed. Jim said that we would not be proceeding with any decisions on the project until we have all of the paperwork but Anthony could describe what they want to do. They want to cut out a 5 acre lot for Ross' grandson. At that point it was discussed that since we do not have Tom Ward's engineer report, the owner's authorization form we could go no further. Anthony should put the setbacks on the map, Geri would need to do a GML-239 form for the county after the January meeting if they come and before the public hearing. The property falls within two separate zones. Ken said the regulations would fall into the zone that is the deepest. This applicant will need to come back for the January 6th meeting.

30.-1-11.1 – **The Estate of Archie Dean Jr. C/O George, Executor** – 2 lot subdivision – located on route 55 in Neversink. Anthony was present as representative. George Dean, Carolyn Hill, and Bonnie Vandenburg children of Archie Dean Jr. were present as well. They would

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like to propose a subdivision of 3 acres. A Septic, well and home are already present on property. Anthony requested a waiver for the perk and deep hole test on the 2nd lot because the septic already exists. Anthony filled it out and submitted the form to the board. Jim asked about the setbacks. After some discussion a motion to declare lead agency was made by Bob Botsford, seconded by Dave Forshay and carried with all in favor. A motion to accept the waiver was made by Dave Forshay, seconded by Andrew Schwartz and also carried with all in favor. Geri will need to submit a GML-239 form to the county for the subdivision. A motion to schedule a public hearing for January 6th 2016 was made by Dave Forshay, seconded by Bob Botsford and carried with all in favor. Since this property is within the Agricultural District Anthony needs to fill out the AG Data Statement. Geri will get one for him. There was a general consensus from the board members that were present that there would not be a fee in lieu of parklands incurred on this subdivision because the property is already developed.

OTHER:

The illuminated signs that are located in several locations in town may come up for determination.

Neversink Spa and Resort: We still do not have anything from the DEP.

Camp Aleksander: Keith will contact them to come for renewal of permit.

CORRESPONDENCE: NONE

Letter:

E-mail:

There being no further business before the Board, a motion to adjourn the meeting at 8:43 PM was made by Tom Ambrosino, seconded by Phil Coombe III, was put to a vote and carried with all in favor.

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Respectfully submitted: Geri Gorton, Clerk
(B128)
Members Present: James Stangel, Chairman
Bob Botsford
Dave Forshay
Andrew Schwartz, Alternate

Also Present: Keith Stryker, Code Enforcement Officer
Chris Mathews, Town Board Representative

Next regular meeting: Wednesday, January 6, 2016 at 7:00PM

**TOWN OF NEVERSINK
PLANNING BOARD
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GRAHAMSVILLE, N.Y. 12740
(845) 985-2262**

PUBLIC NOTICE

Please take notice that the Town of Neversink Planning Board will hold a public hearing, pursuant to Section 267, Town Law, on the application of The Estate of Archie Dean, Jr. c/o George Dean for the purpose of review of an application for a 2 Lot Subdivision located on State route 55 in Neversink, New York (SBL# 30.-1-11.1).

Said hearing will take place at the Neversink Town Hall, Grahamsville, NY on Wednesday, January 6, 2016 at 7:00 P.M. at which time all interested parties will be given an opportunity to be heard.

BY ORDER OF THE PLANNING BOARD
TOWN OF NEVERSINK
JAMES STANGEL, CHAIRMAN

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AGENDA

JANUARY 6, 2016 AT 7:00 PM

CALL TO ORDER - PLEDGE TO FLAG

MINUTES OF PREVIOUS MEETING

REGULAR MEETING:

30.-1-11.1 – Estate of Archie Dean Jr. C/O George Dean, Executor – 2 Lot Subdivision –
Located on State Route 55 Neversink

27.-2-8 - Arlene Lambert (Friends and Finds) – Special Use Permit- 218 Main Street,
Grahamsville

OTHER:

Special Use application renewals:

1. Neversink Mobile Home Park
2. Gary VanValkenburg's Mobile Home Park
3. Camp Aleksander

CORRESPONDENCE:

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ZONING BOARD OF APPEALS
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REGULAR MEETING MINUTES

DECEMBER 15, 2015

Chairman Brent Gotsch called the regularly scheduled meeting of the Town of Neversink Zoning Board of Appeals to order at 7:30 PM with the Pledge of Allegiance.

A motion to approve the minutes of the previous meeting was made by Bill Gaudette, seconded by Forest Darder and carried with all in favor.

APPLICATIONS:

9.-1-15.1 & 9.-1-12 –Brown Family Partnership L.P. - Area Variance –575 & 595 Claryville Rd. Neversink, NY Anthony Siciliano was present as representative. Anthony refreshed the board members memories that the Lot Improvement in question which was already approved in 2010 but the owners now would like to adjust that Lot Improvement since it was never filed with the county and the floodplain has changed and now the usable space is a lot smaller and they need the Area Variance for this reason. The owner is looking to sell the parcel to his neighbor and there are no plans to build on either parcel. The Planning Board has approved of the Lot Improvement contingent upon a favorable outcome to tonight's meeting. As per the letter that the Planning Board Chairman, Jim Stangel sent to the ZBA. A motion to **APPROVE** the variance was made by Lawrence Bracken, seconded by Mike Dean and carried with all in favor.

35.-1-18- Primax Properties, LLC - Area Variance – Commercial Retail Store to be potentially located at 7401 State Route 55, Neversink Ryan Smithem from Mercurio, Norton, Tarolli & Marshall was present as representative for Primax Properties. His client would like to reduce the number of parking spaces to 34. Our zoning requires 46. Issue potentially affecting the application is that part of the property is in the RS zone but most of it is in the Hamlet. There was a discussion as to whether or not they may need a use variance. The suggestion is that the applicant should come back to the next meeting and state the claim that the zone difference will not impact the application. A GML239 application needs to go to the County and it must be received before a public hearing. A motion for public hearing was made by Jim Wells and seconded by Mike Dean.

OTHER: Brent will not be available for the January 19th meeting. It was unanimously decided that Mike Dean would be the Chairman for that meeting.

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CORRESPONDENCE: NONE

There being no further business before the Board, a motion to close at 8:34PM was made by Mike Dean, seconded by Jim Wells, put to a vote and carried with all in favor.

Respectfully submitted: Geri Gorton, Clerk
(B133)

Members present: Brent Gotsch, Chairman
William Gaudette
Jim Wells
Mike Dean
Larry Bracken
Forest Darder

Also present: Ken Klein, Esq.
Keith Stryker, CEO

NEXT MEETING: JANUARY 19, 2016 at 7:30 PM.

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PUBLIC HEARING MINUTES

DECEMBER 15, 2015

**BROWN FAMILY PARTNERSHIP, L.P.
AREA VARIANCE
9.-1-15.1 & 9.-1-12**

The public hearing was called to order at 7:34 PM by Chairman Brent Gotsch.

The public notice was read and Chairman Brent Gotsch called for questions or concerns.

The public hearing was left open for latecomers.

There being no comments or concerns from any others present, the public hearing was declared closed at 7:40 PM on a motion by Jim Wells, seconded by Larry Bracken, was put to a vote and carried with all in favor.

Respectfully submitted: Geri Gorton, Clerk

Members Present: Brent Gotsch, Chairman
William Gaudette
Mike Dean
Forest Darder
Larry Bracken
Jim Wells

Also Present: Ken Klein, Esq.
Keith Stryker, Code Enforcement Officer

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AGENDA

JANUARY 19, 2016 AT 7:30 PM

CALL TO ORDER - PLEDGE TO FLAG

MINUTES OF PREVIOUS MEETING

PUBLIC HEARING:

35.-1-18 – Primax Properties, LLC – Area Variance -Commercial Retail Store to be located at 7401 State Route 55, Neversink

REGULAR MEETING:

35.-1-18 – Primax Properties, LLC – Area Variance -Commercial Retail Store to be located at 7401 State Route 55, Neversink

OTHER:

CORRESPONDENCE:

**TOWN OF NEVERSINK
ZONING BOARD OF APPEALS
P.O. BOX 307 - 273 MAIN STREET
GRAHAMSVILLE, N.Y. 12740
(845) 985-2262**

PUBLIC NOTICE

Please take notice that the Town of Neversink Zoning Board of Appeals will hold a public hearing, pursuant to Section 267, Town Law, on the application of Primax Properties for the purpose of review of an application for an Area Variance for relief of number of parking spaces for a proposed Dollar General to be located on 7401 State Rt. 55 in Neversink. (SBL# 35.-1-18)

Said hearing will take place at the Neversink Town Hall, Grahamsville, NY on Tuesday, January 19, 2016 at 7:30 P.M. at which time all interested parties will be given an opportunity to be heard.

BY ORDER OF THE ZONING BOARD OF APPEALS
TOWN OF NEVERSINK
BRENT GOTSCH, CHAIRMAN

