TOWN OF NEVERSINK TOWN BOARD
ORGANIZATIONAL MEETING/TOWN BOARD MEETING
TENTATIVE AGENDA JANUARY 9, 2013

CALL TO ORDER

The Regular Meeting/Organizational Meeting of the Town of Neversink Town Board called to order at **7:30 p.m.** by Supervisor Mark McCarthy with the Pledge of Allegiance.

ROLL CALL

TOWN BOARD MEMBERS

Supervisor Mark McCarthy
Councilman Chris Mathews
Councilman Michael Mullen
Councilman Georgianna Lepke
Councilman Richard Coombe, Jr.

OTHER TOWN OFFICIALS

Code Enforcement Officer Keith Stryker
Highway Superintendent Preston Kelly
Town Attorney Walter Garigliano

GUESTS

ORGANIZATIONAL MEETING- To establish policy, make annual appointments and set salaries for 2013.

MINUTES OF PREVIOUS MEETING (S)

Regular Meeting - December 12, 2012
Recessed Meeting - December 18, 2012
Recessed Meeting - December 28, 2012

SUPERVISOR'S RECEIPTS & DISBURSEMENT REPORT

Month of December 2012
Revenue Report, Expense Report and Trial Balance for 1/1/12-12/31/2012

TOWN CLERK DECALS AND MONTHLY FEE REPORT

Month of December 2012

TOWN CLERK MONTHLY PETTY CASH REPORT

Month of December 2012/January 2013
Request authorization to restore Petty Cash fund to $100.00 by the amount of $5.08 for hose cap & washer.

REPORTS AND MATTERS OF TOWN OFFICIALS

CODE ENFORCEMENT OFFICER

2012 Annual Report of Activity
Code Enforcement Officer Report for December 2012

TOWN OF NEVERSINK TOWN BOARD
ORGANIZATIONAL MEETING/TOWN BOARD MEETING
TENTATIVE AGENDA JANUARY 9, 2013

- 176 Miles
- $1,372.80 Receipts
- 8 Permits issued in December, total 119 for year 2012
- 7 Certificate of Occupancy/Certificate of Compliance issued in December, total 80 for year 2012
- 0 Complaints received for December, 59 for year 2012
- 4 Violations issued for December, 54 for year 2012
- 3 Municipal Searches for December, 59 for year 2012

HIGHWAY SUPERINTENDENT

Highway Superintendent Report

- Agreement for the Expenditure of Highway Moneys

PLANNING BOARD

Agenda for Organizational Meeting January 2, 2013
Agenda for Regular Meeting January 2, 2013
Regular Meeting Minutes for December 5, 2012

ZONING BOARD OF APPEALS

FILINGS WITH TOWN CLERK

1. Certificate of Results of Canvas of Annual Fire District Election for Grahamsville Fire District
2. Certificate of Results of Canvas of Annual Fire District Election for Neversink Fire District
3. Copy of letter and 2013 Lease Agreement sent to Sullivan County Soil and Water Conservation District
4. Certificate of Liability Insurance received from Time Warner Cable
5. 2012 update of the Local Highway System Inventory for Town of Neversink
6. 2012-2015 Executed Snow & Ice Contract
7. 2012 Annual Reports for:
    a. Building Department
    b. Conservation License Sales
    c. Town Clerk Fees
    d. Tax Collector
    e. Court

TOWN ATTORNEY

SUPERVISOR

1. Sullivan County Pride Award Nominations

CORRESPONDENCE RECEIVED

PUBLICATIONS RECEIVED

1. Town Recorder

TOWN OF NEVERSINK TOWN BOARD
ORGANIZATIONAL MEETING/TOWN BOARD MEETING
TENTATIVE AGENDA JANUARY 9, 2013

2. Towns & Topics
3. Sullivan County Historical Society Observer
4. Rural Futures

PAYMENT OF CLAIMS AND VOUCHERS

- Abstract #1 $ Pending
- Abstract #1A

Total $

ADJOURN OR RECESS:

TOWN OF NEVERSINK TOWN BOARD
REGULAR MEETING
DECEMBER 12, 2012

The regular meeting of the Town Board of the Town of Neversink was called to order at 7:30 pm by Supervisor Mark McCarthy with the pledge of allegiance.

ROLL CALL

Board Members:

Supervisor Mark McCarthy	PRESENT – Excused himself from meeting at 8:06 pm
Councilman Chris Mathews	PRESENT – Deputy Supervisor in Mr. McCarthy's absence
Councilman Michael Mullen	PRESENT
Councilman Georgianna Lepke	PRESENT
Councilman Richard Coombe Jr.	PRESENT

Other Officials:

Highway Superintendent Preston Kelly	PRESENT
Code Enforcement Officer Keith Stryker	PRESENT
Town Attorney Walter Garigliano	PRESENT

GUESTS

Jim Stangel	Jamie Dymond-Brooks
Maria Ter Bush	Ann Avery
Dominic Scanna	Cathy Russo

- **Jim Stangel** was asked by Deputy Supervisor Chris Mathews to review with the Board the 12/5/2012 Planning Board Meeting discussion concerning the New Age Health Spa property and the Mentnech property.
- **Maria TerBush** and **Ann Avery** attended tonight's meeting to fulfill a requirement for their **Government Class**.
- **Jamie Dymond-Brooks** presented an **overview** of **2012 Parks and Recreation season** including a recap of the attendance at each event. Jamie also shared a photo book that she created for the year.

MINUTES OF PREVIOUS MEETING (S)

Minutes of the Regular Meeting held on November 14, 2012 and Special Meeting held on December 3, 2012 were ACCEPTED AS SUBMITTED on motion by Councilman Georgianna Lepke, seconded by Councilman Michael Mullen put to a vote and CARRIED.
VOTE: AYES 4 NAYS 0 ABSENT 1 (McCarthy).

SUPERVISOR'S RECEIPTS AND DISBURSEMENTS REPORT

The Supervisor's Report for the month of November 2012 was ACCEPTED AS RECEIVED and filed on motion by Councilman Richard Coombe Jr., seconded by Councilman Michael Mullen, put to a vote and CARRIED.
VOTE: AYES 4 NAYS 0 ABSENT 1 (McCarthy).

TOWN CLERK DECALS AND MONTHLY FEE REPORT

ACCEPTED AS SUBMITTED to be filed on motion by Councilman Richard Coombe Jr., seconded by Councilman Michael Mullen, put to a vote and CARRIED.

VOTE: AYES 4 NAYS 0 ABSENT 1 (McCarthy).

TOWN CLERK MONTHLY PETTY CASH REPORT
No expenditures made.

PLANNING BOARD
Public Hearing Minutes for November 7, 2012, Minutes for the November 7, 2012 Regular Meeting and Agenda for December 4, 2012 Regular Meeting have all been filed with the Town Clerk.

ZONING BOARD OF APPEALS
Notice of Cancellation of the December 18, 2012 Regular Meeting has been filed with the Town Clerk.

REPORTS AND MATTERS OF TOWN OFFICIALS

CODE ENFORCEMENT OFFICER REPORT
Monthly Receipts Report and Mileage Log and Inspection Report for the month of November 2012 filed with the Town Clerk.
The Code Enforcement Officer Keith Stryker:

1. Logged 386 miles and took in $982.73
2. Issued 9 Building Permits, 111 to date
3. Issued 4 Certificate of Occupancy/Certificate of Compliance, 73 to date
4. Received 0 Complaints, 59 to date
5. Issued 1 Violations, 50 to date
6. Received 8 Municipal Searches, 56 to date

HIGHWAY SUPERINTENDENT REPORT

1. Highway Superintendent Preston Kelly was contacted by Tri-Valley School about establishing a **School Zone** designation on Moore Hill Road by the entrance to the school. Preston has spoken to the County and DOT about the process to designate a **speed zone** and school zone. Since this is a school making a request, a petition is not required; a letter of request from the school has been received.

A motion was made by Councilman Georgianna Lepke, seconded by Supervisor Richard Coombe Jr., to apply to the County of Sullivan for a speed limit sign with flashing lights on Moore Hill Road, put to a vote and UNANIMOUSLY CARRIED.
VOTE: AYES 5 NAYS 0.

2. Preston Kelly is requesting permission to **add one** more **person** to the **part-time employee list**, bringing the total up to nine. He needs at least four wing people from that list in order to have all his plow trucks operational during a storm.

A motion was made by Councilman Georgianna Lepke, seconded by Councilman Michael Mullen, to add a 9th part-time wingman for use as needed, put to a vote and UNANIMOUSLY CARRIED.
VOTE: AYES 5 NAYS 0.

3. Preston spoke to the Board about the possibility of **installing** a **double throw generator switch** on the **Town Hall** that could be used to hook up a **portable generator** to the Town Hall during an emergency. Preston will investigate the cost of a switch and the installation of it.
4. Preston would like to know if the Board would like him to start **cleaning up** the **damaged buildings** at the **old ball field** as long as the weather stays mild like it has been. The Board approved but asked that Preston take pictures to document the work.
5. The necessary **FEMA paperwork for Hurricane Sandy has been filed**. Preston estimates the damage figures to be around **$80,000**. Labor is included in the amount.
6. Preston would like to inquire about the possibility of **improving** the **turnaround** at the **end** of **Davis Lane** on the **Brooks-Morgan property**. The family is talking about selling the property and Preston feels that the opportunity exists to speak to the family about changing the road to get an adequate turnaround to accommodate larger vehicles. The Board was all in favor to have Preston approach the family on this matter and proceed if they are in favor.
7. Preston got quotes to **repair** one of the **Oshkosh trucks** and went with the lowest quote of $2,300.00 by Truck Pro for the repair of a seal. Upon making the repair it was discovered that the cam shaft was bad and needed to be replaced. That increased the repair by another $5,000.00. The repair bill is in tonight's abstract.

***Prior to Supervisor McCarthy's excusing himself from the meeting, Councilman Lepke asked for a moment of silence for Mark and his Mom.*

TOWN ATTORNEY

Town Attorney Walter Garigliano informed the Board that he received an email from the County giving us the **approval of the Sewer District**. It will be known as **Sewer District 056**. Assessor Bryan Delaney can now go ahead and do what he needs to do by the March 1, 2013 deadline to get it onto the 2014 tax rolls.

***Upon the departure of Supervisor McCarthy, Deputy Supervisor Chris Mathews took over the running of the meeting.*

SUPERVISOR

1. Deputy Supervisor Chris Mathews gave a **cell tower update**. AT&T has stated to Supervisor McCarthy in an email that they are working to insure that the site is in the plans for 2013.

2. The FEMA update will be done at the next meeting.
3. A letter has been received expressing interest for the **Parks and Recreation Advisory Board vacancy**. Teri Melite has also indicated that she is willing to begin a new term and will stay on the Board until she moves out of the Town of Neversink. The Board is in favor of appointing Teri. A letter will be sent to the interested candidate(s) thanking them for their interest and they will be kept in mind for future vacancies on the Board.
4. Deputy Supervisor Chris Mathews presented the following **two resolutions** for the Board's consideration:

TOWN OF NEVERSINK
RESOLUTION NO. 34 OF 2012
BUDGET TRANSFERS

Whereas, appropriation A8160.4 needs to be increased in Refuse & Garbage, Contractual Expense by $18,000.00. $11,716.16 is for Spring & Fall cleanup costs and 6,284.00 is estimated additional costs in December, and

Whereas, the $18,000.00 to be transferred from A9060.8 Medical Insurance,

Now, therefore be it resolved that the Town Board authorizes the Supervisor to do the above transfers and that the following budget amendment be made;

A960 Appropriations- $ 18,000.00
A9060.8 Medical Insurance- 18,000.00
A960 Appropriations- 18,000.00
A8160.4 Refuse & Garbage, Cont.Exp- 18,000.00

Moved by: Richard Coombe Jr.
Seconded by: Georgianna Lepke
And Adopted on Motion: December 12, 2012

TOWN OF NEVERSINK
RESOLUTION NO. 35 OF 2012
BUDGET AMENDMENT

Whereas, the Demolition of an Unsafe Building done in 2009 has a balance of $750.00 in Accounts Receivable, and

Whereas, for three years the Town has been unable to collect the outstanding money, the Town Board has approved to remove the $750.00 from Accounts Receivable and to charge the Expense to account A3650.4 Demolition of Unsafe Building,

Now, therefore be it resolved that the Town Board authorizes the Supervisor to do the above transfer and that the following Journal Entry be made;

A522 Expense- $750.00
A3650.4- Demo of Unsafe Bldg- 750.00
A410 Due from Fed, State or Other- 750.00

Moved by: Georgianna Lepke
Seconded by: Michael Mullen
And Adopted on Motion: December 12, 2012

5. Recreational Field update will be done at the next meeting.
6. Deputy Supervisor Chris Mathews updated the Board on the incident that occurred at the Dog Pound.

FILINGS AND CORRESPONDENCE FILED WITH TOWN CLERK

1. Legal Notice of Annual Election of the Claryville Fire District
2. Legal Notice of Annual Election of the Grahamsville Fire District
3. From NYS Comptroller's Office notice to update Justice files
4. From the Sullivan County Clerk's Office:
    a. Lot Improvement for Costa, Donelli & Fuller
    b. Lot Improvement for Closs & Mushyn
    c. Subdivision of Thunder View Farms LLC
    d. Subdivision for Coombe Jr. & Coombe
    e. Natural Subdivision for Auerbach, Dallal & Mihael
    f. Land Acquisition Survey for City of NY DEP
5. 2012 Continuing Judicial Education Certificate of Completion for Barbara Garigliano
6. From ZBA approved Area Variance for McKeon
7. From Sullivan County Division of Planning & Environmental Management Certificates of Continuing Education Training for:
    a. Andrew Schwartz – 2 credit hour Ag Planning & 2 credits hours SEQR
    b. James Stangel – 2 credit hour Ag Planning & 2 credits hours SEQR
    c. Jim Wells – 2 credit hour Ag Planning & 2 credits hours SEQR

Items were ORDERED LOGGED and FILED on motion by Councilman Georgianna Lepke, seconded by Councilman Richard Coombe Jr., put to a vote and CARRIED.
VOTE: AYES 4 NAYS 0 ABSENT 1 (McCarthy).

EXECUTIVE SESSION

The Board entered into Executive Session at 8:37 pm on motion made by Councilman Georgianna Lepke, seconded by Councilman Richard Coombe Jr., to **discuss a personnel matter**, put to a vote and CARRIED.
VOTE: AYES 4 NAYS 0 ABSENT 1 (McCarthy).

The Board returned from Executive Session at 8:42 pm on motion made by Councilman Richard Coombe Jr., seconded by Councilman Georgianna Lepke, put to a vote and CARRIED.

VOTE: AYES 4 NAYS 0 ABSENT 1 (McCarthy).

PAYMENTS OF CLAIMS AND VOUCHERS

• Abstract #12	$ 61,221.77
• Vendor Payments	1,747.43
Total	$ 62,969.20

Vouchers and Claims were reviewed by the Board and authorized to be paid on motion by Councilman Richard Coombe Jr., seconded by Councilman Michael Mullen, put to a vote and CARRIED.
VOTE: AYES 4 NAYS 0 ABSENT 1 (McCarthy).

ADJOURN OR RECESS

On motion by Councilman Richard Coombe Jr., seconded by Councilman Michael Mullen, the meeting was recessed at 8:50 pm, to reconvene on Tuesday, December 18, 2012 at 7:30 PM, put to a vote and CARRIED.

***The Board will recess at the meeting on December 18, 2012 to Friday, December 28, 2012 to take care of any year end business.*

Respectfully submitted,

Lisa Garigliano, Town Clerk

TOWN OF NEVERSINK TOWN BOARD
RECESSED TOWN BOARD MEETING
DECEMBER 18, 2012

A recessed portion of the December 12, 2012 meeting of the Town of Neversink Town Board was called to order at 7:30 pm by Supervisor Mark McCarthy with the Pledge of Allegiance.

ROLL CALL

Board Members

Supervisor Mark McCarthy	PRESENT
Councilman Chris Mathews	PRESENT
Councilman Michael Mullen	PRESENT
Councilman Georgianna Lepke	PRESENT
Councilman Richard Coombe Jr.	PRESENT

OTHER TOWN OFFICIALS

Highway Superintendent Preston Kelly PRESENT

HIGHWAY SUPERINTENDENT

1. Highway Superintendent Preston Kelly gave an update on Keil Hornbeck's medical situation. Keil is going to be out for an undetermined amount of time and has a limited amount of sick time available. Preston is inquiring about the possibility of fellow employees donating sick time to him. It was stated that the Union Contract should be reviewed to see if donating sick time is permitted.

SUPERVISOR

1. The Town Board needs to submit nominations from the Town of Neversink for the 2013 Sullivan County Pride Awards Gala. Mark is asking that the Board think about possible nominations and come back to the January meeting with suggestions. The County would like the nominations back by the end of January 2013.
2. Supervisor Mark McCarthy gave an update on the Town's offer to purchase two parcels located on Route 42 for the development of recreation fields. Mark reported that the respective property owners have agreed to sell both parcels to the Town for their appraised value. The Town will go forward with the contracts for the purchase of both parcels.
3. Mr. McCarthy updated the Board on his most recent conversation with FEMA Officials regarding the ball field claims.
4. Teri Milite's term on the Parks and Recreation Advisory Board expires on 12/31/2012. Teri would like to be re-appointed. The following motion was made:

A motion was made by Councilman Georgianna Lepke, seconded by Councilman Chris Mathews to re-appoint Theresa Milite to the Parks and Recreation Advisory Board with the term of 01/01/2013-12/31/2017, put to a vote and UNANIMOUSLY CARRIED.
VOTE: AYE 5 NAYS 0.

5. Tri-Valley Superintendent Thomas Palmer contacted the Town requesting a speed limit sign with flashing lights on Moore Hill Road. Supervisor Mark McCarthy and Highway Superintendent Preston Kelly have both contacted the County and the

State Highway Departments concerning the filing process. The following resolution was presented for the Board's consideration:

TOWN OF NEVERSINK
RESOLUTION NO. 36 OF 2012
REQUESTING THE COUNTY AND STATE CONSIDER AND INVESTIGATE ESTABLISHING A SPEED LIMIT SIGN WITH FLASHING LIGHTS ON MOORE HILL ROAD FOR SCHOOL TRAFFIC

WHEREAS, Tri-Valley Central School District located in the Town of Neversink ("Town") is requesting a speed limit sign with flashing lights on Moore Hill Road. The special speed zone would be to protect school and pedestrian traffic on Moore Hill Road; and

WHEREAS, the Town Board, after due consideration, requests that the County of Sullivan ("County") and the New York State Department of Transportation ("State DOT") investigate and consider placing a speed limit sign with flashing lights to create a special speed zone for school and pedestrian traffic on Moore Hill Road.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board hereby requests that the County and the State DOT investigate and consider placing a speed limit sign with flashing lights to create a special speed zone to protect school and pedestrian traffic and, be it further

RESOLVED, that the Town Supervisor be and hereby is authorized, empowered and directed, on behalf of the Town, to execute and deliver any and all documents, instruments, agreements and certificates necessary to request the County and State DOT accomplish the foregoing; and, be it further

RESOLVED, that the Town Clerk be and hereby is authorized, empowered and directed, on behalf of the Town, to do all things necessary including forwarding a certified original of this resolution and those documents, instruments, agreements and certificates, if any, executed by the Town Supervisor in accordance with the foregoing, to the County and State DOT.

Moved by: Councilman Richard Coombe Jr.
Seconded by: Councilman Chris Mathews
And Adopted by vote on: December 18, 2012
AYE: 5 NAY: 0

ADJORN OR RECESS

On motion by Councilman Richard Coombe Jr., seconded by Councilman Chris Mathews, the meeting was recessed at 8:17 pm, to reconvene on Friday, December 28, 2012 at 7:00 PM, put to a vote and CARRIED.

Respectfully Submitted,

Lisa Garigliano, Town Clerk

TOWN OF NEVERSINK TOWN BOARD
RECESSED TOWN BOARD MEETING
DECEMBER 28, 2012

A recessed portion of the December 18, 2012 meeting of the Town of Neversink Town Board was called to order at 7:05 pm by Supervisor Mark McCarthy with the Pledge of Allegiance.

ROLL CALL

Board Members

Supervisor Mark McCarthy	PRESENT
Councilman Chris Mathews	PRESENT
Councilman Michael Mullen	PRESENT
Councilman Georgianna Lepke	PRESENT
Councilman Richard Coombe Jr.	PRESENT

OTHER TOWN OFFICIALS

Highway Superintendent Preston Kelly PRESENT

HIGHWAY SUPERINTENDENT

SUPERVISOR

1. Supervisor Mark McCarthy gave an update on the installation of cable in the Willowemoc area.
2. Supervisor McCarthy and the Board reviewed and discussed a quote received for the installation of a hookup for an emergency generator at the Town Hall.
3. Supervisor McCarthy reminded the Board to think about nominations for the Sullivan County Pride Awards.
4. Supervisor McCarthy shared with the Board a meeting he attended on December 21, 2012 concerning the proposed Neversink Ballfields.
5. The following two resolutions for end of year budget transfers were presented for the Boards consideration:

TOWN OF NEVERSINK
RESOLUTION NO. 37 OF 2012
BUDGET TRANSFERS

Whereas, appropriations need to be increased in Supervisor Contractual Expense, Assessor, Contractual Expense, Safety Inspection Personal Services, Park Maintenance Contractual Expense, Pool Contractual Expense, and Adult Recreation

Whereas, the budget transfers will be as follows;

To decrease A1355.2 Assessor Equipment by $600.00, A1430.1 Personnel, Personal Services by 5,100.00, A1620.4 Building Contractual Expense by 2,148.00, and A7310.4 Youth Program Contractual Expense by 100.00,

To increase A1355.4 Assessor, Contractual Expense by $600.00, A1220.4 Supervisor Contractual Expense by 400.00, A3620.1 Safety Inspection Personal Services by 2,748.00, A7110.4 Park Maintenance Contractual Expense by 3,600.00, A7180.4 Pool Contractual Expense by 500.00, and A7620.4 Adult Recreation Contractual Expense by 100.00,

Now, therefore be it resolved that the Town Board authorizes the Supervisor to do the above transfers and that the following budget amendments be made;

A960 Appropriations- $ 7,948.00
A1355.2 Assessor, Equip- 600.00
A1430.1 Personnel, Pers Serv- 5,100.00
A1620.4 Building, Cont Exp- 2,148.00
A7310.4 Youth Program, Cont Exp 100.00

A960 Appropriations- $ 7,948.00
A1355.4 Assessor, Cont Exp- 600.00
A1220.4 Supervisor, Cont Exp- 400.00
A3620.1-Safety Inspection, Pers Serv- 2,748.00
A7110.4 Park Maintenance, Cont.- 3,600.00
A7180.4-Pool, Cont Exp- 500.00
A7620.4- Adult Rec, Cont Exp- 100.00

Moved by: Councilman Georgianna Lepke
Seconded by: Councilman Richard Coombe Jr.
And Adopted on Motion: December 28, 2012

TOWN OF NEVERSINK
RESOLUTION NO. 38 OF 2012
Budget Transfers

Whereas, Appropriations need to be increased in DA5110.4 Road Maintenance-Contractual Exp., and

Whereas, the Town Board authorizes the Supervisor to do a budget transfer as follows;

To decrease DA5110.1 Road Maintenance-Personal Services by $5,500.00, and

To increase DA5110.4 Road Maintenance- Contractual Exp by 5,500.00,

Now, therefore be it resolved that the following budget transfer be made;

DA960 Appropriations - $ 5,500.00
DA5110.1 Road Maintenance- Personal Serv - 5,500.00

DA960 Appropriations - 5,500.00
DA5110.4 Road Maintenance, Cont Exp- 5,500.00

Moved by: Councilman Georgianna Lepke
Seconded by: Councilman Richard Coombe Jr.
And Adopted on Motion: December 28, 2012

6. Annual Financial Reports for the Town Clerk, Tax Collector, Court and Supervisor for 2012 are required to be completed for the January 9, 2013 Town

Board meeting. Supervisor McCarthy will ask Cooper, Niemann & Co. LLP if the Town Board is still required to audit the financial books since Cooper, Niemann & Co. LLP are in the process of auditing the Town's financial books for 2012.

7. A voucher was submitted by Bookkeeper Teri Lockhart for a Journal Entry for 2012 mileage for the Fleet Vehicle. She is requesting the Board's approval.

A motion was made by Councilman Georgianna Lepke, seconded by Councilman Michael Mullen to approve the 2012 Fleet Vehicle Mileage Voucher, put to a vote and UNANIMOUSLY CARRIED.
VOTE: AYES 5 NAYS 0.

PAYMENTS OF CLAIMS AND VOUCHERS

- Abstract #13 $ 28,131.08

Total $ 28,131.08

Vouchers and Claims were reviewed by the Board and authorized to be paid on motion by Councilman Richard Coombe Jr., seconded by Councilman Georgianna Lepke, put to a vote and UNANIMOUSLY CARRIED.
VOTE: AYES 5 NAYS 0.

ADJOURN OR RECESS

On motion by Councilman Richard Coombe Jr., seconded by Councilman Michael Mullen, put to a vote and UNANIMOUSLY CARRIED the meeting was adjourned at 8:14 pm.

Respectfully Submitted,

Lisa Garigliano, Town Clerk

MONTHLY TOWN CLERK CONSERVATION LICENSE SALES REPORT

December 2012

DATE	TOTAL SALES	TOWN COMMISSION	TO D.E.C.
12/3	$ 78.00	$ 4.30	$ 73.70
12/4	15.00	.83	14.17
12/5	21.00	1.16	19.84
12/6	117.00	6.44	110.56
12/7	21.00	1.16	19.84
12/11	42.00	2.32	39.68
12/12	42.00	2.32	39.68
12/13	42.00	2.32	39.68
12/14	-0-	-0-	-0-
	378.00	20.85	357.15
		.22	
		21.07	Swept
		Pd CK#542	
		1/7/13	

Town Clerk Monthly Report
December 01, 2012 - December 31, 2012

Account#	Account Description	Fee Description	Qty	Local Share
A1255	Supervisor	Photocopies	30	7.50
			Sub-Total:	**$7.50**
A1603	Supervisor	Certified Death	18	180.00
			Sub-Total:	**$180.00**
A2130	Supervisor	Coupon Book C/ D	3	90.00
		Coupon Book S/ W	293	4,395.00
		Landfill Freon Removal Fee	2	26.00
		Landfill Temporary	37	2,208.00
		Permits	5	25.00
			Sub-Total:	**$6,744.00**
A2401	Supervisor	Bank Interest Received	1	0.44
			Sub-Total:	**$0.44**
A2544	Dog Licensing	Female, Spayed	22	33.00
		Female, Unspayed	4	30.00
		Male, Neutered	17	25.50
		Male, Unneutered	4	30.00
			Sub-Total:	**$118.50**
A2590	Supervisor	Building Permits	14	1,372.80
			Sub-Total:	**$1,372.80**
A2770	Supervisor	Historical Booklet	2	12.00
			Sub-Total:	**$12.00**

Total Local Shares Remitted: **$8,435.24** PACK#1142

Amount paid to: NYS Ag. & Markets for spay/neuter program ..... 63.00 PACK#1141

Total State, County & Local Revenues: **$8,498.24**

Total Non-Local Revenues: **$63.00**

To the Supervisor:

Pursuant to Section 27, Sub 1, of the Town Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by me, Lisa Garigliano, Town Clerk, Town of Neversink during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.

1-3-13 — Supervisor — Date

1/2/13 — Town Clerk — Date

TOWN OF NEVERSINK TOWN CLERK
PETTY CASH REPORT
12/13/2012 – 01/09/2013

Cash on Hand		**$ 100.00**
Amount Received		**0.00**
	TOTAL	**$ 100.00**

DISBURSEMENTS:
Garden Hose Cap & Washer

	TOTAL	**$ 5.08**

REMAINING CASH ON HAND **$ 94.92**

Lisa Garigliano, Town Clerk

Town of Neversink
273 Main Street, P. O. Box 307
Grahamsville, NY 12740

Building Department
Phone 845 985 2262 x 302
Fax 845 985 7686

Monthly report of the state of the office of Code Enforcement
to the Town Board of the Town of Neversink.

Month	December	2012
Miles	176	
Receipts	$1372.80	

Building Permits Issued Month: 8	Year: 119
Cert. of Occupancy / Compliance Month: 7	Year: 80
Complaints received Month: 0	Year: 59
Violations issued Month: 4	Year: 54
Municipal Search Month : 3	Year: 59

Printed : **January 02, 2013**

Permit Monthly Report

From : December 01, 2012 To : December 31, 2012

Document # / Description of Work	Issue Date	Owner	Document Type	Property Location / SBL	Valuation	Amount
December						
12108 *CONSTRUCTION OF A TWO STORY 24' X 32', WOOD FRAME BARN ADDITION OVER A CONCRETE SLAB, TRUSS SUPPORTS AND METAL ROOFING, ELECTRIC INCLUDED. 1536 SQ FT. REPLACE ROOF SYSTEM ON EXISTING BARN WITH TRUSS SUPPORTS AND METAL ROOFING. 768 SQ FT. TOTAL SQ FT 2304.*	12/5/2012	Michael Garigliano	Res. Accessory	8 Chestnut Dr 26.-1-35	$25,000.00	$345.60
12113 *NEW CONSTRUCTION OF A 24' X 36', SINGLE STORY. WOOD FRAME, THREE CAR, DETACHED GARAGE OVER A CONCRETE SLAB. ELECTRICAL INCLUDED. PLANS ATTACHED. 864 SQ FT.*	12/5/2012	Joseph Poppo	Res. Accessory	255 Denman Mt Rd 18.-1-22.5	$30,000.00	$129.60
12114 *INSTALL 300 SQ FT VINYL SIDING ONTHE SIDE OF A DWELLING. OLD BP # 7015 FOR 2007 ALTERATION.*	12/12/2012	Jose Lorenzo	Res. Alter/Renovate	12 Schumway Ct 35.-1-8.12	$300.00	$50.00
12115 *NEW INSTALLATION OF A FREE STANDING VERMONT CASTING WOOD STOVE AND METALBESTOS CHIMNEY IN THE 1ST FLOOR AREA. INSTALLED AS PER MANUFACTURES SPECIFICATIONS.*	12/21/2012	Andrew Ford	Wood Stove/Chimney	906 Claryville Rd 3.-1-30	$7,000.00	$25.00
12116 *CONSTRUCTION OF A WOOD FRAME STORAGE SHED(12 X 20) AND OVERHANG. (7 X 10). 310 SQ FT. NO SERVICES. DISCOVERED DURING A TITLE SEARCH.*	12/17/2012	Kenneth Klumpp	Res. Accessory	357 Smith Rd 29.-1-14.9	$1,000.00	$46.50
12117 *RENOVATION OF AN EXISTING 2 STORY,SINGLE FAMILY, 2 BR, 1 BATH HOUSE. INCLUDES ELECTRIC, PLUMBING,2ND BATH,INSULATION, WINDOWS, SMOKE/CO ALARMS, ETC. TOTAL SQ FT 2032.*	12/24/2012	MICHAEL CURLEY	Res. Alter/Renovate	33 Grants Rd 41.-1-29.3	$75,000.00	$304.80

Document #	Issue Date	Owner	Document Type	Property Location / SBL	Valuation	Amount
Description of Work						
12118	12/28/2012	Serguei Khodakovski	Res. Accessory	7292 State Route 42 45.-1-16.1	$4,000.00	$87.30
CONSTRUCTION OF A 12 X 24 WOOD FRAME DECK OVER CONCRETE PIERS ONTO THE REAR OF EXISTING DWELLING. (288 SQ FT) CONSTRUCTION OF A 14 X 21 WOOD FRAME SHED WITH ROOF OVERHANG IN LEFT SIDE. (294 SQ FT) TOTAL SQ FT 582						
12119	12/28/2012	Serguei Khodakovski	Pool (Above-Ground)	7292 State Route 42 45.-1-16.1	$500.00	$35.00
NEW INSTALLATION OF A 12' ROUND ABOVE GROUND POOL IN THE NEW REAR DECK AREA.						

December Total :	**$142,800.00**	**$1,023.80**
Reporting Period Total:	**$142,800.00**	**$1,023.80**
Year-to-Date :	**$2,475,039.01**	**$11,836.90**

printed 1/2/2013

Complaint Action Summary

for

Complaint Dates: Opened 12/1/2012 To 12/31/2012
Complaint #: < All >
Show Complainant: Yes
Owner: < All >

Action Type	Action Date	Action Information
	Notes	

Complaint #: V12050 **Location:** 12 Schumway Ct
Complaint Type: Expired Permit **Identifier:** 35.-1-8.12
Open Date: 12/05/12 **Owner:** Jose Lorenzo
Status: Completed **Complainant:** Internal
Nature of Complaint: BUILDING PERMIT # 7015 HAS EXPIRED AND IS NOW VOID. WORK IS INCOMPLETE AND NO CERTIFICATE OF OCCUPANCY HAS BEEN ISSUED.
ISSUED NEW BP # 12114 TO COMPLETE PROJECT.

Inspection	12/05/12	Inspector: Keith Stryker | Result: Fail
Inspection	12/14/12	Inspector: Keith Stryker | Result: Pass
	OWNER WILL COMPLETE PROJECT ON BP # 12114.	

Complaint #: V12051 **Location:** 93 Woodard Rd
Complaint Type: Construction w/o Permit **Identifier:** 15.-1-17.4
Open Date: 12/10/12 **Owner:** Nabil Benmerzouk
Status: Open **Complainant:** Internal
Nature of Complaint: FOUNDATION REPAIR WITHOUT A BUILDING PERMIT.

Inspection	12/07/12	Inspector: Keith Stryker | Result: Fail
Violation	12/10/12	Required Permits. A permit shall be required prior to the erection, addition, demolition or alteration of any building or portion thereof; prior to the installation of a solid-fuel burning heating appliance, chimney or flue; prior to the change or extension of a nonconforming use. It shall be unlawful for any person to commence work for the erection or alteration of a building or for a change in land use until a permit has been duly issued.
	VIOLATION # V12051 - COMPLETE FOUNDATION IS COLLAPSING AND STRUCTURAL WORK IS BEING DONE W/O A BUILDING PERMIT.	

Complaint #: V12052 **Location:** 7157 State Route 42
Complaint Type: No C/O Issued **Identifier:** 44.-1-13.11
Open Date: 12/12/12 **Owner:** Nikolay Kalyuga
Status: Open **Complainant:** Internal
Nature of Complaint: EXPIRED BUILDING PERMIT # 9029, NO C/O ISSUED. BP EXPIRED ON 5/20/12

Inspection	12/12/12	Inspector: Keith Stryker | Result: Fail
Violation	12/12/12	Required Permits. A permit shall be required prior to the erection, addition, demolition or alteration of any building or portion thereof; prior to the installation of a solid-fuel burning heating appliance, chimney or flue; prior to the change or extension of a nonconforming use. It shall be unlawful for any person to commence work for the erection or alteration of a building or for a change in land use until a permit has been duly issued.
	BUILDING PERMIT EXPIRED 5/20/12. TWO DWELLINGS NOT PERMITTED ON ONE LOT. NEW HOUSE UNDER CONSTRUCTION FOR 3 YEARS AND NOT COMPLETED. A NEW PERMIT MUST BE GRANTED OR A DEMOLITION ORDER TO REMOVE ONE STRUCTURE FROM THE PROPERTY MUST BE ISSUED.	

Complaint #: V12053 **Location:** 71 Pine Rd
Complaint Type: Structure Unfit **Identifier:** 43.-1-3.1
Open Date: 12/19/12 **Owner:** Elinor Tatum
Status: Open **Complainant:** Internal
Nature of Complaint: HOUSE FIRE 11/2/12. DAMAGE TO REAR SECOND FLOOR AREA. UNSAFE ELECTRICAL CONDITIONS.

Action Type	Action Date	Action Information
Notes		
Inspection	11/02/12	Inspector: Keith Stryker | Result: Fail
	UNSAFE ELECTRICAL AND CHIMNEY.	
Violation	12/19/12	A structure is unfit for human occupancy whenever such structure is unsafe, unlawful or, because of the degree to which the structure is in disrepair or lacks maintenance, is insanitary, vermin or rat infested contains filth and contanimation, or lacks ventilation, illumination, sanitary or heating facilities or other essential equipment required by this code, or because the location of the structure constitutes a hazard to the occupants of the structure ot to the public.

Building Department Receipts
Town of Neversink
273 Main Street, P. O. Box 307
Grahamsville, NY 12740

David W. Sparling C. E. O.
Building Department
845 985 2262x302
Fax 845 985 7686

	Date	Type	Amount
BARBARA PETERSON	12/7/2012	Municipal Search	$35.00
JOSEPH PORCELLO	12/12/2012	BP Renewal	$204.00
ROADSIDE REST TRAILER COURT	12/17/2012	M H Park Fee	$20.00
BLOOM AND BLOOM, PC.	12/17/2012	Municipal Search	$35.00
ALL COUNTY TITLE/ESCROW	12/21/2012	Municipal Search	$35.00
NEVERSINK MOBILE PARK LLC	12/24/2012	M H Park Fee	$20.00

Total Receipts $349.00

Fleet Vehicle – Month December **Year** 2012

DATE	DEPARTMENT	NAME	DESTINATION	OUT	IN	TOTAL MILES
12/3/12	CEO	KS	INSP	92,137	171	34
12/4/12	Hall/TC	Geri	Catskill Hudson Bank	92,171	92180	9
12/5/12	CEO	KS	INSP.	180	202	22
12/6/12	TC	RG	Bank/Mail	202	212	10
12/7/12	CEO	KS	INSP	212	254	42
12/10/12	CEO	KS	INSP	254	257	3
12/10/12	TC	RG	Bank	257	267	10
12/11/12	TC	RG	Bank/Mail	267	277	10
12/12/12	CEO	KS	INSP.	277	285	8
12/12/12	TC	RG	Bank	285	294	9
12/13/12	TC	RG	Bank/Mail	294	305	11
12/14/12	CEO	KS	INSP. 10 Gallons Fuel	305	340	35
12/17/12	TC	RG	Bank	340	350	10
12/19/12	CEO	KS	INSP.	350	367	17
12/20/12	TC	RG	Bank	367	377	10
12/24/12	Supervisor	mm+cm	Kingston	377	490	113
12/24/12	CEO	KS	INSP. 12 gal Fuel	490	505	15
12/27/12	TC	RG	Bank & Mail	505	515	10

CEO 176.00 +
TC 89.00 +
Supervisor 113.00 +
Total 378.00

92,515.00 End
− 92,137.00 Beginning
378.00 Total

TOWN OF NEVERSINK
PLANNING BOARD
P.O. BOX 307 - 273 MAIN STREET
GRAHAMSVILLE, N.Y. 12740
(845) 985-2262

ORGANIZATIONAL MEETING

JANUARY 02, 2013

CALL TO ORDER - PLEDGE TO FLAG

NOMINATIONS FOR TEMPORARY CHAIRMAN

TEMPORARY CHAIRMAN CALLS FOR NOMINATIONS FOR CHAIRMAN

TEMPORARY CHAIRMAN CALLS FOR NOMINATIONS FOR CO-CHAIRMAN (HAS BEEN SELECTED ON AN "AS NEEDED" BASIS IN THE PAST)

ORGANIZATION MEETING IS CLOSED AND CHAIRMAN OPENS THE REGULAR MEETING OR PUBLIC HEARINGS, IF THERE ARE ANY.

TOWN OF NEVERSINK
PLANNING BOARD
P.O. Box 307 - 273 Main Street
Grahamsville, NY 12740
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MEETING MINUTES

DECEMBER 5, 2012

The regular meeting of the Town of Neversink Planning Board was called to order at 7:02 PM by Chairman James Stangel with the Pledge of Allegiance.

A motion to approve the minutes of the previous meeting was made by Dave Forshay, seconded by Phil Coombe III, was put to a vote and carried with all in favor.

PRESENTATIONS:

44.-1-2.42, 2.43, 2.45 - **MENTNECH, JAMES – Lot improvement on Sunrise Rd., Grahamsville N.Y.** James Mentnech, applicant and Anthony Siciliano, LS were present. Bob Botsford signed a Memorandum of Disclosure as he is a relative of the applicant. After reviewing the submitted maps and a brief discussion a motion for **APPROVAL** was made by Phil Coombe III and seconded by Dave Forshay, was put to a vote and carried with all in favor.

44.-1-2.37 – **MENTNECH, JAMES Father of Janet Mentnech (owner)**– A preliminary conference regarding a remediation of a situation where two residences are on a 2 acre lot located at 902 Thunder Hill Rd, Grahamsville N.Y. and the possibility of them being able to stand alone. James Mentnech and Janet Mentnech were present. After some discussion it was agreed that Mr. Mentnech needs to go before the Zoning Board of Appeals for this situation since the property is located in an RR2 zone which is designated as a 2 acre minimum lot size.

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There being no further business before the Board, a motion to adjourn the meeting at 8:45 PM was made by Tom Ambrosino, seconded by Ronnie Van Aken, was put to a vote and carried with all in favor.

Respectfully submitted: Geri Gorton, Clerk

Members Present:
James Stangel, Chairman
Bob Botsford
Phil Coombe III
Helena LeRoux Ohm
Dave Forshay
Ronnie Van Aken
Tom Ambrosino
Andrew Schwartz, Alternate

Also Present:
Ken Klein, esq
Keith Stryker, Code Enforcement Officer
Chris Mathews, Town Board Representative
Mark McCarthy, Town Supervisor

Next regular meeting: **Wednesday, January 2, 2013 at 7:00PM**