

**TOWN OF NEVERSINK TOWN BOARD
TOWN BOARD MEETING
TENTATIVE AGENDA FEBRUARY 8, 2012**

CALL TO ORDER

The Regular Meeting of the Town of Neversink Town Board called to order at **7:30 p.m.** by Supervisor Mark McCarthy with the Pledge of Allegiance.

ROLL CALL

TOWN BOARD MEMBERS

Supervisor Mark McCarthy
Councilman Bryan Delaney
Councilman Chris Mathews
Councilman Georgianna Lepke
Councilman Richard Coombe, Jr.

OTHER TOWN OFFICIALS

Code Enforcement Officer Keith Stryker
Highway Superintendent Preston Kelly
Town Attorney Walter Garigliano

GUESTS

Dwight Coombe Robert Denman

MINUTES OF PREVIOUS MEETING (S)

Regular Meeting – January 11, 2012
Special Meeting – January 23, 2012

SUPERVISOR'S RECEIPTS & DISBURSEMENT REPORT

Month of January 2012
Revenue Report, Expense Report and Trial Balance for 1/1/2012-1/31/2012

TOWN CLERK DECALS AND MONTHLY FEE REPORT

Month of January 2011

TOWN CLERK MONTHLY PETTY CASH REPORT

Month of January 2012/February 2012
No expenditures made.

REPORTS AND MATTERS OF TOWN OFFICIALS

CODE ENFORCEMENT OFFICER

Code Enforcement Officer Report for January 2012

- 225 Miles
- \$ 1,028.72 Receipts
- 7 Permits issued in January, total 7 for year 2012
- 7 Certificate of Occupancy/Certificate of Compliance issued in January, total 7 for year 2012
- 24 Hours NYS Code Training completed

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HIGHWAY SUPERINTENDENT

Highway Superintendent Report

PLANNING BOARD

Public Notice of Cancellation of February 1, 2012 Regular Meeting

ZONING BOARD OF APPEALS

FILINGS WITH TOWN CLERK

1. Oath of Office of Allison Ruef Secretary for the Neversink Fire District
2. Oath of Office of Eileen Delaney Treasurer for the Neversink Fire District
3. Oath of Office of Scott Raymond Secretary for the Grahamsville Fire District
4. Oath of Office of Jessica Garigliano Treasurer for the Grahamsville Fire District
5. Oath of Office of Jim Tisch Treasurer for the Claryville Fire District
6. Oath of Office of Gerald Huncosky Fire District Commissioner for the Claryville Fire District
7. Received from Selective Insurance Notice of Conditional Renewal of a reduction of coverage in our renewal policy pertaining to Public Officials Liability Coverage Form and Limited Civil Legal Expense for Innocent Insureds
8. Received from Sullivan County IDA notice of the 2012 Distribution of the PILOT Payments to Cannie D's Corner Corporation in the amount of \$4,034.07
9. Received from Sullivan County Division of Public Works the 2011 update of the Local Highway Inventory for the Town of Neversink
10. Certificate of Liability Insurance from Time Warner Cable for 2012
11. Notice of disclosure received from Richard I. Coombe Jr. that the Town does insurance business with Sprague and Killeen Insurance Company, which is owned by his cousin Dwight Coombe. Richard does not have any personal or economic interest in the business and will recuse himself at meetings from any Town business with them.
12. Received from Gene Froehlich the Municipal Report of Special Franchise Activity for 2011

TOWN ATTORNEY

SUPERVISOR

1. Intermunicipal Agreement
2. Amend Resolution No. 22 of 2010
3. Hacker & Murphy LLP – FYI
4. NYC DEP Notice of Intent
5. ZBA Member Alternate
6. Pavilion Bathrooms
7. Mary Lissner

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8. Copier Lease with Kristt Company
9. Dwight Coombe – Sprague and Killeen Insurance
10. Halls Mills Covered Bridge – FYI
11. Rural Health Network – Public Health
12. Delaware County Board of Supervisors Resolution No. 147
13. Little League Field
14. FEMA – Hurricane Irene reimbursement update
15. Letter to Parks and Rec concerning Janet Carey
16. Ad in Grahamsville Fair Book

EXECUTIVE SESSION

CORRESPONDENCE RECEIVED

1. Check for \$2,054.95 received from Selective Insurance coverage on equipment damaged at Little League Field during flood

TOWN CLERK

1. Requesting permission to attend the 2012 NYS Town Clerk's Association Annual Conference on April 22 – 25, 2012 in Saratoga Springs

PUBLICATIONS RECEIVED

1. Towns and Topics
2. Grants Action News

PAYMENT OF CLAIMS AND VOUCHERS

- Abstract #2 \$ Pending

Total \$

ADJOURN OR RECESS:

**TOWN OF NEVERSINK TOWN BOARD
REGULAR MEETING
JANUARY 11, 2012**

The regular meeting of the Town Board of the Town of Neversink was called to order at 7:30 P.M. by Supervisor Mark McCarthy with the pledge of allegiance.

ROLL CALL

Board Members:

Supervisor Mark McCarthy	PRESENT
Councilman Bryan Delaney	PRESENT
Councilman Chris Mathews	PRESENT
Councilman Georgianna Lepke	PRESENT
Councilman Richard Coombe Jr.	PRESENT

Other Officials:

Highway Superintendent Preston Kelly	PRESENT
Code Enforcement Officer Keith Stryker	PRESENT
Town Attorney Walter Garigliano	PRESENT

GUESTS

Mike DePuy	Bob Denman
Ted Connolly	Jim Stangel
Tom Mitchell	Jamie Brooks

- **Mike DePuy** and **Bob Denman** were present on behalf of the **Grahamsville Rod and Gun Club**. They are asking the Board's permission to **sell firearms** at their annual Sportsman's Flea Market that they hold at the fairgrounds. They have been in contact with several licensed dealers who are willing to perform the background checks that are necessary for any purchase to be legal. Councilman Lepke inquired whether any firearms would be discharged and Mr. DePuy answered that no firearms would be discharged. The Board questioned the insurance coverage provided by the Rod and Gun Club. Mr. DePuy indicated that their certificate of liability insurance would be reviewed and if any+ additional insurance is required they will provide it. Town Attorney Walter Garigliano indicated that their insurance must be primary.

A motion was made by Councilman Georgianna Lepke, seconded by Councilman Bryan Delaney to approve, with the condition that the insurance of the Club is primary, to allow for the sale of firearms at the Grahamsville Rod and Gun Club's Annual Sportsman's Flea Market in the proper legal manner, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

- **Ted Connolly** addressed the Board asking them to consider making some minor changes on the side entry door to the Town Hall. He would like a push button **automatic door opener** to come into the

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Town Hall. He feels that if someone in a wheel chair came to the Town Hall alone, they would not be able to get into the Town Hall. He also had some concerns with the handicapped ramp but found he was able to get up and down it tonight without assistance. Mr. Connolly's final request is for the Town to please try to get their Insurance Company to move a little faster on his pending case with the Town of Neversink. Mr. Connolly stated that he does realize that the Board cannot discuss this matter tonight but he would like to see if anything can be done to expedite it.

- **Jamie Brooks**, Parks and Recreation Director, reviewed the upcoming trips and the numbers that have signed up for them. Councilman Georgianna Lepke asked Jamie to clarify the contract and the voucher submitted for the Villa Roma trip taking place in February which is primarily for school age children.
- **Jim Stangel** wanted to make sure the Town Board was aware that **Lori Schmitz** had **resigned** from her position on the **Planning Board** at their January meeting.
- **Tom Mitchell** was present to get an update from the Board on their search for a suitable piece of land for a new Town Park. Tom spoke about his plans for using different parts of the fairgrounds for the 2012 Little League Season. A survey map of the park will be checked to make sure that all areas being considered are either owned or leased by the Town. He is also requesting the use of the pavilion at the fairgrounds for his concession area during the Little League season. He estimates the season will run from April 21st to June 22nd. He is willing to work around anyone who has already signed up with the Town Clerk to use the Pavilion and grounds. The Board approved his request and asked that he work with the Town Clerk regarding those who have already put in requests to use the pavilion and grounds.

A motion was made by Councilman Georgianna Lepke, seconded by Councilman Richard Coombe Jr. to approve Tom Mitchell's request to use the pavilion at the fairgrounds during Little League season with the understanding that he will accommodate anyone who has already signed up to use the pavilion and/or grounds, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

Tom also inquired about the possibility of getting a phone installed at the pavilion. It was the Board's recollection that a phone jack was put in the pavilion kitchen area when the 911 phone was installed. The restrooms at the pavilion were discussed. Tom indicated that he will take care of cleaning and stocking them during the baseball season. Tom would like to use the one remaining usable field at City Field for

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practice. He and the Board discussed whether to turn on the water for restroom use or to get a porta john brought in.

MINUTES OF PREVIOUS MEETING (S):

Minutes of the Regular Meeting held on December 14, 2011, Recessed Meeting held on December 27, 2011 and Organizational Meeting held on January 5, 2012 were ACCEPTED AS SUBMITTED on motion by Councilman Richard Coombe Jr., seconded by Councilman Chris Mathews, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

SUPERVISOR'S RECEIPTS AND DISBURSEMENTS REPORT:

The Supervisor's Report for the month of December 2011 was ACCEPTED AS RECEIVED and filed on motion by Councilman Richard Coombe Jr., seconded by Councilman Georgianna Lepke, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

TOWN CLERK DECALS AND MONTHLY FEE REPORT:

ACCEPTED AS SUBMITTED to be filed on motion by Councilman Richard Coombe Jr., seconded by Councilman Chris Mathews, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

TOWN CLERK MONTHLY PETTY CASH REPORT:

ORDERED RESTORED TO \$100.00 by the amount of \$.98 used for postage on motion by Councilman Richard Coombe Jr., seconded by Councilman Chris Mathews, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

PLANNING BOARD:

Agenda for the January 4, 2012 Organizational Meeting, Agenda for the January 4, 2012 Regular Meeting, 2012 Meeting Calendar, December 7, 2011 Regular Meeting Minutes, corrected Regular Meeting Minutes for November 2, 2011 and corrected Public Hearing Minutes for November 2, 2011 have been filed with the Town Clerk.

ZONING BOARD OF APPEALS:

Public Notice of Cancellation of the January 17, 2012 Regular Meeting has been filed with the Town Clerk.

REPORTS AND MATTERS OF TOWN OFFICIALS:

CODE ENFORCEMENT OFFICER REPORT:

Monthly Receipts Report for Dec. 1, 2011 – Dec. 31, 2011 filed with the Town Clerk. Mileage log and Inspection Report for December 2011.

2011 Annual Report of Activity.

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The Code Enforcement Officer Keith Stryker:

1. Logged 235 miles and took in \$661.40 in revenue.
2. Issued 7 permits, total 92 for year 2011.
3. Issued 8 Certificate of Occupancy/Certificate of Compliance, total of 67 for year 2011.
4. Keith reviewed with the Board his 2011 Annual Report and also his training completed to date.

HIGHWAY SUPERINTENDENT REPORT:

1. Highway Superintendent Preston Kelly reported that today was Charlie Clark's last day of work. He is leaving the Town of Neversink with 39 years of service.
2. The **FEMA** representative should be around during the next two weeks with the completed applications finalized for Preston to sign and then they can be submitted for payment.
3. Preston received an e-mail from Christine Toohey that the DEC permit for the **Halls Mills Covered Bridge** was issued on Monday, January 9, 2012. She indicated that she would send all the paperwork to Town Attorney Walter Garigliano to make sure that the Town has everything it needs to help them out with their project. Preston would like to meet with all parties involved to make sure that everyone is on the same page before anything is done.
4. Preston informed the Board that the School is currently working on trying to get a ballfield ready for spring to free up the ballfield at the fairgrounds for Little League. Highway is operating the Town's bulldozer when necessary to help them out and Preston wanted the Board to be aware of this.
5. Due to the death of one of Preston's part time employees, he has an open wingman position. Charlie Clark is going to fill that position.

TOWN ATTORNEY:

1. Town Attorney Walter Garigliano brought to the Board a revised **Shared Services Contract**. He would like the Town Board and Highway Superintendent to review the document. If it is what the Board wants, they can act on it at the February 8th Town Board meeting.
2. Walter gave an update that he did revised letters from the Town of Fallsburg and Town of Liberty to the **CWC** relating to the **Flood Program** in accordance with the Board's suggestion.
3. Walter also asked that certified copies of the Adopted **Sewer District** Resolution be sent to his office, filed in the Sullivan County Clerk's Office and then sent to the Comptroller's Office.

TOWN CLERK:

FILINGS AND CORRESPONDANCE FILED WITH TOWN CLERK:

1. Oath of Office of Joseph Pond as Commissioner for the Grahamsville Fire District 1/1/2012 to 12/31/2013.
2. Notice received from Selective Insurance of changes that will occur on renewal policy – Lease Gap Coverage will no longer be available.

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3. Notice received from Selective Insurance of changes that will occur on renewal policy – DIC coverage being removed at renewal – location flood zone information has been updated and no longer qualifies for coverage on the package policy.
4. From Summit Risk Services Denial of Coverage in reference to Thelma Misko vs. Town of Neversink.
5. Received executed copy of the Amendment of Tax Consulting Agreement – Town of Neversink – 2012 Extension.
6. Signed copy of 2012 Solid Waste Hauler License/User Permit with Sullivan County Division of Solid Waste.
7. Certificate of Results of Canvas of Annual Fire District Election for Grahamsville Fire District.
8. Certificate of Results of Canvas of Annual Fire District Election for Neversink Fire District.
9. Signed copy of 2012 Lease Agreement with Sullivan County Soil and Water Conservation District.
10. Letter of Disclosure from Supervisor Mark McCarthy disclosing that a relative also works for the Town of Neversink.
11. Oath of Office of Jeff Huggler as Commissioner for the Grahamsville Fire District 1/1/2012 to 12/31/2016.

Items were ORDERED LOGGED and FILED on motion by Councilman Bryan Delaney, seconded by Councilman Richard Coombe Jr., put to a vote and UNANIMOUSLY CARRIED.
VOTE: AYES 5 NAYS 0.

EXECUTIVE SESSION:

The Board entered into Executive Session at 8:42 pm on motion made by Councilman Bryan Delaney, seconded by Councilman Richard Coombe Jr., to discuss the pending litigation, put to a vote and UNANIMIOUSLY CARRIED.
VOTE: AYE 5 NAYS 0.

The Board returned from Executive Session at 10:50 pm on motion made by Councilman Richard Coombe Jr., seconded by Councilman Chris Mathews, put to a vote and UNANIMIOUSLY CARRIED.
VOTE: AYE 5 NAYS 0.

SUPERVISOR:

1. The following resolution was presented for the Board's consideration:

**TOWN OF NEVERSINK
RESOLUTION NO. 2 OF 2012
Budget Amendment**

Whereas, Charles Clark, Motor Equipment Operator in the Highway Department is retiring from Town of Neversink effective 1/12/12, and has due to him unused Sick Pay,

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Whereas, Highway Fund accounts DA5110.1 General Repairs, Personal needs to be increased by \$ 16,315.00, and DA9030.8 Social Security needs to be increased by \$1,248.09 for the lump sum unused sick payment, the funds are to come from General Fund, Contingent account A1990.4,

Now, therefore be it resolved that the funds be transferred from General Fund to Highway Fund, and that the following budget amendment be made;

A960 Appropriation - \$ 17,563.09
A1990.4 Contingent – 17,563.09
A960 Appropriation- 17,563.09
A9901.9 Transfer to Other Funds – 17,563.09

DA510 Estimated Revenue- \$ 17,563.09
DA5031 Interfund Transfers- 17,563.09
DA960 Appropriation - 17,563.09
DA5110.1 General Repairs, Personal – 16,315.00
DA9030.8 Social Security - 1,248.09

Moved by: Councilman Georgianna Lepke

Seconded by: Councilman Chris Mathews

And Adopted on Motion: January 11, 2012

2. Supervisor Mark McCarthy asked for a motion to accept the **resignation of Lorinda Schmitz** from the **Planning Board**. A letter thanking her for her services will be sent.

A motion was made by Councilman Richard Coombe Jr., seconded by Councilman Chris Mathews to accept the resignation of Lorinda Schmitz from the Planning Board effective January 4, 2012, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

3. Supervisor McCarthy asked for a motion to accept the **resignation of Thomas Graham** from the **Land Acquisition Review Board**.

A motion was made by Councilman Georgianna Lepke, seconded by Councilman Chris Mathews to accept the resignation of Thomas Graham from the Land Acquisition Review Board effective January 3, 2012, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

4. Supervisor McCarthy asked for a motion to **appoint Harold Buley Jr.** to the **Land Acquisition Review Board**.

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A motion was made by Councilman Georgianna Lepke, seconded by Councilman Richard Coombe Jr., to appoint Harold Buley Jr. to the Land Acquisition Review Board effective January 4, 2012, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

5. The Board tabled until February the Resolution received from the Rural Health Network.
6. The Board tabled until February the Resolution received from Delaware County Board of Supervisors to do with flood mitigation.
7. Supervisor McCarthy brought up and discussed with the Town Board the issue of the outstanding balance due to the Town from **Mary Lissner** for a building demolition done on her property.
8. Supervisor McCarthy and the Town Board discussed the **Selective Insurance notice of changes** that will **occur in our renewal**. Mr. McCarthy will call our representative from Sprague and Killeen and ask him to attend the February Board Meeting.
9. The Board discussed the **contract** with **Tri-Valley School** concerning the **Parks and Recreation funding for 2012**.
10. **Lynn McDonald** has agreed to be a member of the **Ethics Committee**. A motion is needed to **appoint** her. Councilman Richard Coombe Jr. is recusing himself from the motion and all discussion on the matter due to a conflict of interest.

A motion was made by Councilman Georgianna Lepke, seconded by Councilman Bryan Delaney to appoint Lynn McDonald to the Ethics Committee for the year 2012, put to a vote and carried.

VOTE: AYES 4 NAYS 0 RECUSED 1 (Coombe).

PAYMENTS OF CLAIMS AND VOUCHERS

• Abstract #1 - 2012	\$ 265,725.66
• Abstract #1A - 2011	<u>28,975.04</u>
Total	\$ 294,700.70

Vouchers and Claims were reviewed by the Board and authorized to be paid on motion by Councilman Georgianna Lepke, seconded by Councilman Chris Mathews, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

- A voucher was presented for payment to the Villa Roma in the amount of \$250 deposit for a Parks and Recreation trip.

The above voucher was reviewed by the Board and authorized to be paid on motion by Councilman Georgianna Lepke, seconded by Councilman Richard Coombe Jr., put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

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AUDIT OF 2011 FINANCIAL BOOKS

The following Department **Financial Records** were **audited** and reviewed by the **Supervisor and Town Board Members:**

- Town Justice Barbara Garigliano
- Town Justice Keith Zanetti
- Town Clerk/DECALS/Tax Collector Lisa Garigliano
- CEO – Keith Stryker
- Mark McCarthy – Supervisors Office – Receipts and disbursement journal – All Funds

All reports were reviewed and signed by the Board Members.

A motion was made by Councilman Georgianna Lepke, seconded by Councilman Bryan Delaney for the **record to show that the Town Board audited the Court Clerk's financials, Code Enforcement Officer's financials, Town Clerk's financials and the Receipts and Disbursements for the Supervisor,** put to a vote and UNANIMOUSLY CARRIED.

VOTE: 5 NAYS: 0.

A motion was made by Councilman Georgianna Lepke, seconded by Councilman Bryan Delaney to **waive the auditing of the Books of the Supervisor until the Annual Financial Report is completed,** put to a vote and UNANIMOUSLY CARRIED.

VOTE: 5 NAYS: 0.

ADJOURN OR RECESS

On motion by Councilman Richard Coombe Jr., seconded by Councilman Bryan Delaney, the meeting was adjourned at 11:33 P.M. put to a vote and UNANIMOUSLY CARRIED.

Respectfully submitted,

Lisa Garigliano, Town Clerk

**TOWN OF NEVERSINK TOWN BOARD
SPECIAL TOWN BOARD MEETING
JANUARY 23, 2012**

The Special Meeting of the Town of Neversink Town Board was called to order at 6:15 pm by Supervisor Mark McCarthy with the Pledge of Allegiance.

ROLL CALL

Board Members

Supervisor Mark McCarthy	PRESENT
Councilman Bryan Delaney	PRESENT
Councilman Chris Mathews	PRESENT
Councilman Georgianna Lepke	PRESENT
Councilman Richard Coombe Jr.	PRESENT

OTHER TOWN OFFICIALS

Town Attorney Walter Garigliano	PRESENT
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GUESTS

Glenn Smith
Tom Mitchell
Alan Sorensen

The purpose of the meeting tonight is to discuss plans for **recreational fields** at a New Town Park and any other business that may legally come before the Board.

- Town Engineer Glenn Smith distributed maps of the area showing alternate sites for the development of a new town park with recreational fields. Glenn and the members of the Town Board brought Alan Sorensen up to speed on the search for 15 to 25 acres to build a new park with recreational fields. Alan Sorensen will work with Glenn Smith and the Sullivan County Real Property Tax GIS staff to narrow down the search of possible parcels that fit the Town's criteria. Mr. Sorensen will have a list of possible sites for the February 8, 2012 Board Meeting.

SUPERVISOR

1. The following Resolution for Official Undertaking of Municipal Officers was presented to the Board for their consideration:

**TOWN OF NEVERSINK
RESOLUTION NO. 3 OF 2012
OFFICIAL UNDERTAKING OF MUNICIPAL OFFICERS**

Motion by Councilman Chris Mathews, seconded by Councilman Richard Coombe Jr. to adopt the following resolution as written.

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**RESOLUTION OF THE TOWN BOARD
TOWN OF NEVERSINK,
SULLIVAN COUNTY, NEW YORK
APPROVING THE FORM OF OFFICIAL
UNDERTAKING OF MUNICIPAL OFFICERS OF
THE TOWN AND THE MANNER OF EXECUTION
AND THE SUFFICIENCY OF THE TOWN'S INSURANCE
COMPANY SURETY**

RESOLVED, that the Town Board of the Town of Neversink, Sullivan County, New York, herein and hereby approves the attached form of official undertaking of municipal officers of the Town as well as the manner of execution and sufficiency of the Town's insurance company as surety under same

A roll call vote was taken with the following results:

Supervisor Mark McCarthy voting	AYE	
Councilman Bryan Delaney voting	AYE	
Councilman Chris Mathews voting	AYE	
Councilman Georgianna Lepke voting	AYE	
Councilman Richard Coombe Jr. voting	AYE	Carried 5-0

**TOWN OF NEVERSINK,
SULLIVAN COUNTY, NEW YORK
OFFICIAL UNDERTAKING OF MUNICIPAL OFFICERS**

WHEREAS, Mark McCarthy of the Town of Neversink, County of Sullivan, New York, has been elected to the office of Supervisor of the Town of Neversink; and

WHEREAS, Lisa Garigliano, of the Town of Neversink, County of Sullivan, New York, has been elected to the office of Town Clerk/Tax Collector of the Town of Neversink; and

WHEREAS, Barbara Garigliano, of the Town of Neversink, County of Sullivan, New York, has been elected to the office of Town Justice of the Town of Neversink; and

WHEREAS, Keith Zanetti, of the Town of Neversink, County of Sullivan, New York, has been elected to the office of Town Justice of the Town of Neversink; and

WHEREAS, Preston Kelly of the Town of Neversink, County of Sullivan, New York, has been elected to the office of Superintendent of Highways of the Town of Neversink; and

NOW THEREFORE, we as respective officers above, do hereby undertake with the Town of Neversink that we will faithfully perform and discharge the duties of our office, and

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SPECIAL TOWN BOARD MEETING
JANUARY 23, 2012**

will promptly account for and pay over all moneys or property received as a Town Officer, in accordance with the law; and

This undertaking of the Town Supervisor is further conditioned upon that he will well and truly keep, pay over and account for all moneys and property, including any special district funds, belonging to the Town and coming into his hands as such Supervisor; and

This undertaking of the Town Clerk/Tax Collector is further conditioned that she will well and truly keep, pay over and account for all moneys and property coming into her hands as such Town Clerk/Tax Collector; and

The Town does and shall maintain insurance coverage, presently with Selective Insurance in the sum of \$100,000.00 plus an additional \$750,000.00 for the Tax Collector, \$100,000.00 for the Town Supervisor and \$100,000.00 for the Town Clerk to indemnify against losses through the failure of the officers, clerks and employees covered thereunder faithfully to perform their duties or to account properly for all monies or property received by virtue of their positions or employment, and through fraudulent or dishonest acts committed by the officers, clerks and employees covered thereunder.

2. Advanced Recovery would like a contract agreement for 2012 signed by Supervisor Mark McCarthy. The Board approved this.
3. The Supervisor, Town Board and Town Attorney discussed the new requirement to post agendas and documents to the website prior to all meetings.
4. The Town Board discussed the Shared Services Contract with Town Attorney Walter Garigliano. The Board would like to simplify the contract to be a Shared Services Agreement with the Town of Denning only. Walter will work with Supervisor McCarthy on simplifying it.

ADJORN OR RECESS

On motion by Councilman Bryan Delaney, seconded by Councilman Chris Mathews, put to a vote and UNANIMOUSLY CARRIED the meeting was adjourned at 7:28 pm.

Respectfully Submitted,

Lisa Garigliano, Town Clerk

Account#	Account Description	Fee Description	Qty	Local Share
A1255	Supervisor	Laminating	1	2.00
		Photocopies	73	18.25
		Sub-Total:		\$20.25
A1603	Supervisor	Certified Death	24	240.00
		Certified Marriage	2	20.00
		Sub-Total:		\$260.00
A2110	Supervisor	Zoning Book	1	12.50
		Sub-Total:		\$12.50
A2115	Supervisor	Sub Division Fees	1	60.54
		Sub-Total:		\$60.54
A2130	Supervisor	Coupon Book C/ D	3	90.00
		Coupon Book S/ W	541	8,115.00
		Landfill Freon Removal Fee	6	60.00
		Landfill Temporary	36	2,018.00
		Permits	657	3,285.00
		Sub-Total:		\$13,568.00
A2401	Supervisor	Bank Interest Received	1	0.78
		Sub-Total:		\$0.78
A2530	Supervisor	Bell Jar License	1	10.00
		Sub-Total:		\$10.00
A2544	Dog Licensing	Female, Spayed	46	69.00
		Female, Unspayed	4	30.00
		Male, Neutered	26	39.00
		Male, Unneutered	12	90.00
		Sub-Total:		\$228.00
A2590	Supervisor	Building Permits	15	1,028.72
		Sub-Total:		\$1,028.72

Total Local Shares Remitted: \$15,188.79

Amount paid to: N Y S Gaming Commission _____

15.00 *PACK#1106*
120.00 *PACK#1108*
PACK#1107

Amount paid to: NYS Ag. & Markets for spay/neuter program _____

Total State, County & Local Revenues: \$15,323.79

Total Non-Local Revenues: \$135.00

To the Supervisor:

Pursuant to Section 27, Sub 1, of the Town Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by me, Lisa Garigliano, Town Clerk, Town of Neversink during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.

[Signature] _____ *2/2/12*
Supervisor Date

[Signature] _____ *2/2/12*
Town Clerk Date

